Te Aka Whai Ora
Māori Health Authority

Finance, Accountability & Audit Committee Mauhanga

Date: Wednesday 14 September 2022 I **Time:** 9.30am – 11.30am I Meeting link

Name	Role	Attendance	Notes
Sharon Shea	Board Member, Interim Committee Chair	Online	-
Dr Sue Crengle	Board Member	Online	-
Fiona Pimm	Board Member	Apologies	-
Riana Manuel	Attendee	Apologies	-
Craig Owen	Attendee	Online	-
Craig Green	Attendee	Online	-
Merewaakana Kingi	Attendee	Online	-

1 Whakahaerenga / Admin

Karakia / Meeting opening

- **noted** meeting opened by Sharon Shea as acting Chair

1.2 Continuous Disclosure

- **noted** there has been an update requested which will be reflected in the conflict of interest register for both the Committee and the Board

2 Āmine/ Approval

2.1 Terms of Reference

- **noted** the Head of Secretariat took the Board through the Terms of Reference (ToR) paper
- **note** that the committee deferred consideration of an appointment to the chair until all Board positions are filled
- **noted** that terms of reference be amended to include focus on internal control environment and risk management
- **agreed** that risk management "G"under Hōkaitanga/In Scope" be removed from terms of reference as the Board will take direct responsibility for risk management
- **noted** consideration for the monitoring function of Te Aka Whai Ora to be governed through an additional sub-committee
- **noted** discussion on the relationship and influence between Te Whatu Ora and Te Aka Whai Ora. In the ToR should we have specific wording for "cross-membership". There is a high need to be able to influence funding and resource allocation in Te Whatu Ora
- **noted** that delegations to the Committee will be managed on a case by case need as per requests from the Board
- **noted** there are opportunities for the Committees to request an external member and deferred consideration of this until all Board members are appointed

- **noted** there was discussion on how regularly the Committee should meet. The Members prefer quarterly meetings but would like to adjust frequency once there is a full membership

- **noted** that monthly financials reports are to be provided to the Chair to sight before the monthly Board meeting (and submitted to the Committee in the months that it meets)

- **noted** the relevant Executive would provide reports and information on our internal controls, gaps and dependencies with Te Whatu Ora/MoH). Compliance requirement, policies fit for purpose, processes, exception reporting and gap analysis

- **noted** discussion on the purpose and the strategic approach, and how to be ahead of the financial requirements for "track & trace", ensure equity etc. The Executive is starting to look across the wider team to ensure that information is relevant and appropriate across papers produced (commissioning, planning, policy etc.)

- **agreed** that the terms of reference be updated with Finance strategy and with innovation

2.2 Membership & Roles Allocation

- **noted** there is an opportunity to co-opt external members as required

- **noted** there is an opportunity to invite a Te Whatu Ora Board member as a participant

- **noted** Sharon Shea is the interim Chair for the Finance, Accountability & Audit Committee until there is a full complement of members

- **noted** it is expected further members will be appointed to the Te Aka Whai Ora Board by November 2022

- **2.3 Work Plan**

- **Noted** a workplan will be developed and brought to the next Committee meeting October 2022

7 Any other business

- **noted** general assurance is good with no red flags

- **noted** that the Executive will be looking to meet with the Audit NZ team and partners to get learnings from them for a start-up entity

- **noted** that the committee work programme will include:

  o accountability reporting

  o Management controls

  o Legislation compliance report quarterly reporting

  o Te Whatu Ora report quarterly reporting

  o Accounting and organisational policies

  o Fraud compliance and reporting

  o Expenditure, sensitive expenditure (to be defined and specific for Te Aka Whai Ora) and reporting – quarterly reporting

- **noted** ensure that accountabilities, measures are reported on and included for discussions as required – this could be done through the dashboards and workplans