

# ADMINISTRATOR GUIDE TO UPCOMING CHANGES TO THE NATIONAL CERVICAL SCREENING PROGRAMME (NCSP)

Administrators includes Medical Receptionists; General Practice Administrators;  
Screening Support Service Administrators

## WHAT'S NEW FROM 12 SEPTEMBER 2023

Changes to cervical screening from 12 September 2023 are designed to reduce cases of cervical cancer in Aotearoa New Zealand. Human Papillomavirus (HPV) testing as primary screening will be much easier for most participants to undertake and also allows more pre-cancers to be identified.

New HPV testing means participants, after consultation with a cervical sample-taker, will be able to choose one of two cervical screening options:

- HPV vaginal swab test, either a self-test or assisted by a clinician
- A clinician-taken cervical specimen, previously referred to as a smear test, which is tested for HPV. If HPV is detected cytology will be processed automatically without the person needing to return for another test.

## THINGS TO CONSIDER

- Participants calling to request a 'smear test' should be informed of new options available.
- Informed consent and clinical consultation are required for participants before self-test kits can be provided.
- A self-test will not be clinically appropriate for all participants.
- Practices using a Practice Management System (PMS) should look for release notes and user guides from their PMS vendor regarding updates.
- The new lab request form is included in PMS changes; if hard copy lab forms are used please order before 12 September 2023.
- The new pathway requires changes to processes, time allocation, and sample handling procedures that you may want to discuss with colleagues.
- Funding is changing to improve access to screening. Review all funding communications from the NSU.
- Think about time you may want to set aside to learn about the upcoming changes to the NCSP.
- No new essential training is required for Administrators but we do recommend the review of the resources and materials listed in the column to the right.

## TO HELP YOU PREPARE

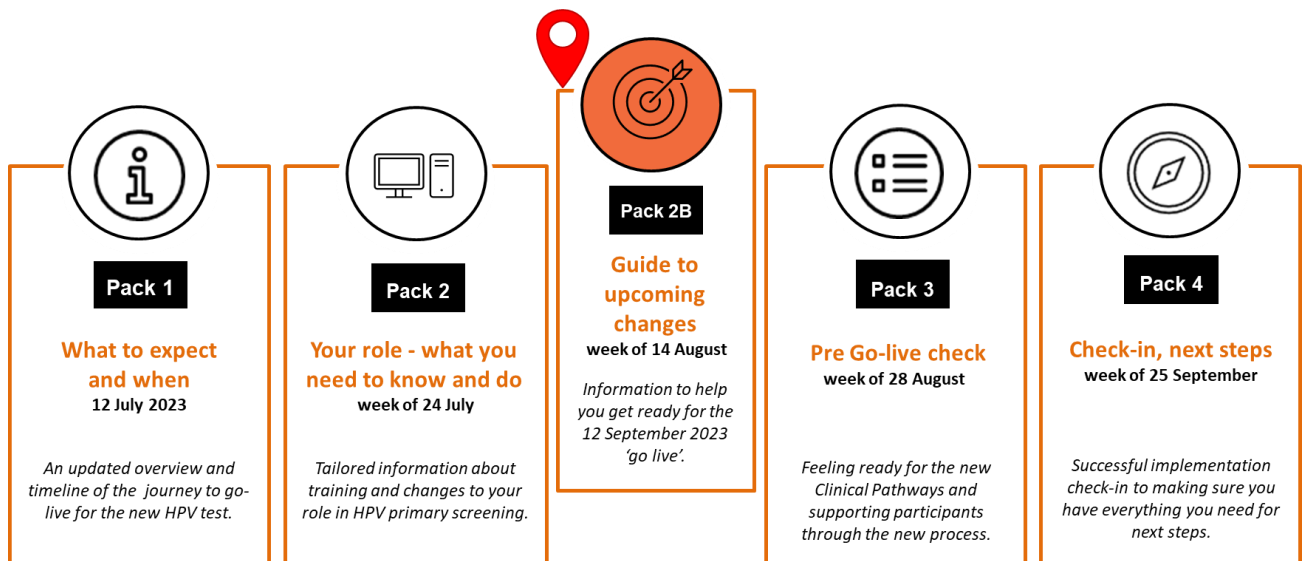
- **Order:** free print resources in English and Te Reo Māori from [HealthEd](#)
- **Watch:** [Overview of HPV Primary Screening](#)
- **View and download:** [What's Changing for General Practice Guide](#)
- **Watch:** [Goodfellow Webinar](#)
- **Explore:** Clinical Module 3 (~30min) – [History and Context](#) from the course: [Cervical Screening using HPV Testing](#)
- **Explore:** [Pack 1](#) – HPV and cervical screening.
- **Explore:** [Pack 2](#) – Your Role- What you need know and do about HPV and cervical screening.
- **Explore:** Information specific to your role on [the NSU website](#).
- **View and understand:** [Interim Policies and Standards](#).
- **WHAT TO EXPECT NEXT**
- Information about consultation on expanding the workforce for cervical screening.
- Additional information about funding.



## CLARITY FOR SOME COMMON QUESTIONS

<p><b>Question:</b></p> <p>Who qualifies for free screening following the extra funding announced as part of the National Cervical Screening Programme (NCSP) changes?</p>	<p><b>Answer:</b></p> <p>Te Whatu Ora has announced funding to provide free cervical screening services for key groups from 12 September 2023, as part of its move to HPV testing as primary screening. The funding mechanism is being developed.</p> <p>Free screening will be available from 12 September 2023 for:</p> <ul style="list-style-type: none"> <li>women and people with a cervix 30 years and over who are unscreened (have never had a screening test) or under-screened (haven't had a cytology test in the past 5 years)</li> <li>anyone requiring follow up</li> <li>Māori and Pacific</li> <li>anyone who is a community service card holder.</li> </ul>
<p><b>Question:</b></p> <p>Can everyone use a vaginal swab self-test for HPV?</p>	<p><b>Answer:</b></p> <p>A consultation with a Clinical – Cervical Sample-Taker will still be necessary, no matter where and how a sample is collected.</p> <p>Consultation may find that a self-test for HPV is not recommended due to a participant's individual circumstances (for example, people who have symptoms or require a co-test for follow up after treatment).</p>
<p><b>Question:</b></p> <p>Are all participants able to take self-test kits home?</p>	<p><b>Answer:</b></p> <p>It is up to the responsible clinician to decide whether a participant can do their self test at home. Standards for this will be available in the <a href="#">Interim NCSP Policies and Standards</a>.</p>

## OUR JOURNEY SO FAR AND WHERE WE ARE TODAY



# CLINICAL – CERVICAL SAMPLE-TAKER GUIDE TO UPCOMING CHANGES TO THE NATIONAL CERVICAL SCREENING PROGRAMME (NCSP)

Registered Nurses, Nurse Practitioners and Enrolled Nurses who **have completed** NZQA training in cervical screening as well as Doctors and Midwives

## WHAT'S NEW FROM 12 SEPTEMBER 2023

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## THINGS TO CONSIDER

- **At this stage, only Cervical Sample-Takers able to undertake cervical screening prior to 12 September 2023 will be able to offer the HPV test, including the self-test.**
- Think about time you may want to set aside to learn about the upcoming changes to the NCSP.
- Informed consent and clinical consultation are required for participants before self-test kits can be provided.
- A self-test will not be clinically appropriate for all participants.
- Practices using a Practice Management System (PMS) should look for release notes and user guides from their PMS vendor regarding updates.
- The new lab request form is included in PMS changes; if hard copy lab forms are used please order before 12 September 2023.
- The new pathway requires changes to processes, time allocation, and sample handling procedures that you may want to discuss with colleagues.
- Funding is changing to improve access to screening. Review all funding communications from the NSU.

## ESSENTIAL LEARNING

- **Complete all four Clinical Modules (3 hours in total)**  
[Cervical Screening using HPV Testing](#)
- **View and understand:** [New Clinical Guidelines](#)

## TO HELP YOU PREPARE

- **View and understand:** [Interim Policies and Standards.](#)
- **View and download:** [What's Changing for General Practice Guide](#)
- **Watch:** [Goodfellow Webinar](#)
- **Watch:** [Overview of HPV Primary Screening](#)
- **Watch:** [HPV primary screening – 'Lab talks' on the Clinical Guidelines](#)
- **Explore:** [Pack 1](#) – HPV and cervical screening.
- **Explore:** [Pack 2](#) – Your Role- what you need know and do about HPV and cervical screening.
- **Order:** free print resources in English and Te Reo Māori from [HealthEd](#)
- **Explore:** Information specific to your role on [the NSU website.](#)

## WHAT TO EXPECT NEXT

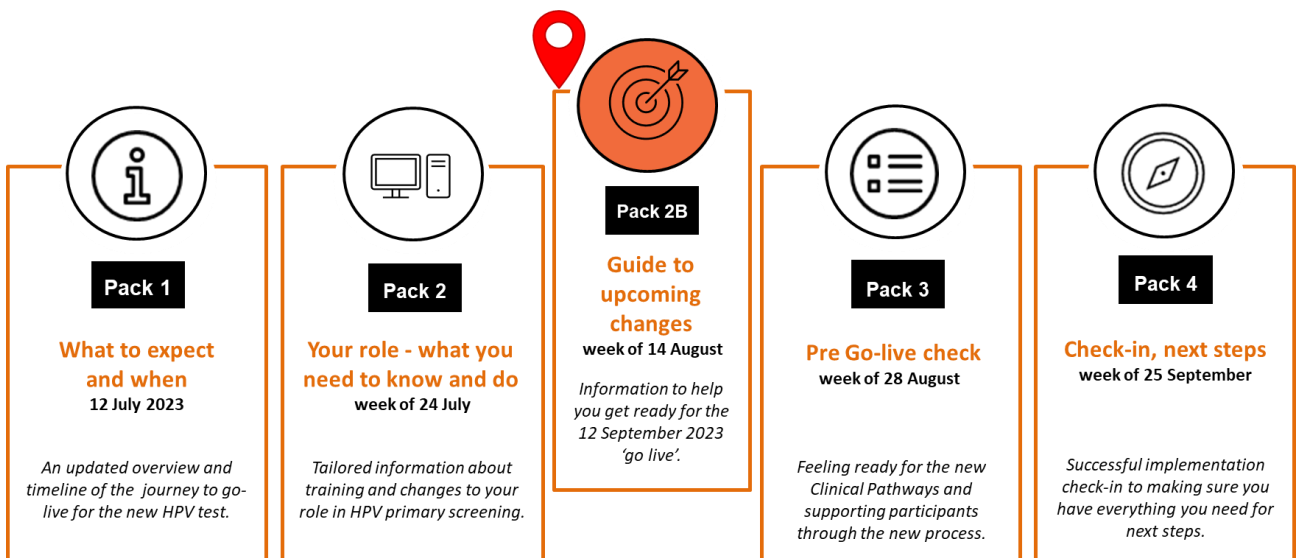
- **Information about consultation on expanding the workforce for cervical screening**
- **Additional information about funding**



## CLARITY FOR SOME COMMON QUESTIONS

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**Time to  
screen**

National  
Cervical  
Screening  
Programme

## CLINICAL – NON CERVICAL SAMPLE-TAKER GUIDE TO UPCOMING CHANGES TO THE NATIONAL CERVICAL SCREENING PROGRAMME (NCSP)

Clinical non cervical sample-takers includes Registered Nurses, Nurse Practitioners, and Enrolled Nurses who **have not completed** the NZQA training in cervical screening

### WHAT'S NEW FROM 12 SEPTEMBER 2023

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### THINGS TO CONSIDER

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- Think about time you may want to set aside to learn about the upcoming changes to the NCSP.
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- The new pathway requires changes to processes, time allocation, and sample handling procedures that you may want to discuss with colleagues.
- Funding is changing to improve access to screening. Review all funding communications from the NSU.

### ENCOURAGED LEARNING

- **Watch:** [Overview of HPV Primary Screening](#)
- **Watch:** [Goodfellow Webinar](#)
- **Complete all four Clinical Modules (3 hours in total):** [Cervical Screening using HPV Testing](#)

### TO HELP YOU PREPARE

- **View and understand:** [Interim Policies and Standards.](#)
- **View and understand:** [New Clinical Guidelines](#)
- **View and download:** [What's Changing for General Practice Guide](#)
- **Watch:** [HPV primary screening – 'Lab talks' on the Clinical Guidelines](#)
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- **Order:** free print resources in English and Te Reo Māori from [HealthEd](#)
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### WHAT TO EXPECT NEXT

- **Information about consultation on expanding the workforce for cervical screening.**
- **Additional information about funding**

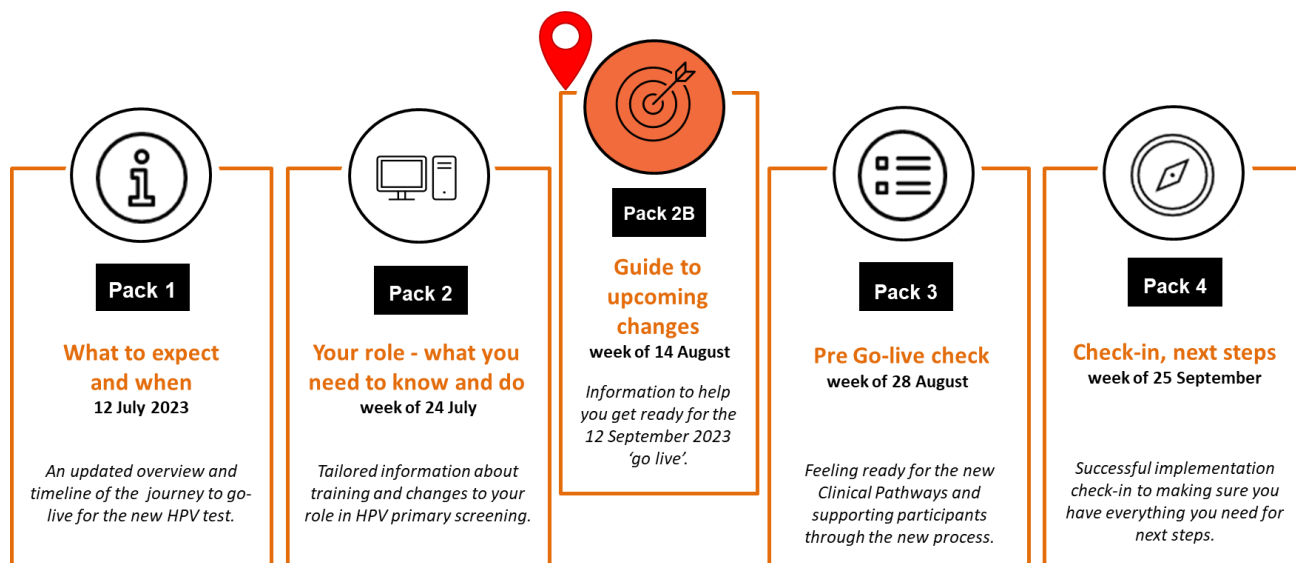




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## OUR JOURNEY SO FAR AND WHERE WE ARE TODAY



# COLPOSCOPY GUIDE TO UPCOMING CHANGES TO THE NATIONAL CERVICAL SCREENING PROGRAMME (NCSP)

Colposcopists, Lead Colposcopy Nurses, Colposcopy Nurses and Colposcopy Administrators

## WHAT'S NEW FROM 12 SEPTEMBER 2023

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## IMPORTANT

Training information specific to your role can be found in [Pack 2](#).

## THINGS TO CONSIDER

- Colposcopy clinics will be working with new processes related to referral booking and triage priorities and will need to understand the new criteria.
- Be aware of impacts on eReferral and patient management systems. Consider reviewing your system-generated letters and communications.
- There are two new or upgraded technology solutions for Colposcopy:
  - a new NCSP-Register
  - upgrade of Gynae+ to v11 (training managed by SolutionsPlus)
- Colposcopy clinics will continue to have read-only access to screening history in the Register via Gynae+ v11
- The introduction of HPV Primary Screening also means changes for priority groups through increased funding and steps to improve equity. Details of these changes are outlined in the Policies and Standards and Clinical Modules.

## ESSENTIAL LEARNING

- **Colposcopists, and Colposcopy Nurses should complete all four Clinical Modules (3 hours in total):** [Cervical Screening using HPV Testing](#)
- **View and understand:** [New Clinical Guidelines](#)

## TO HELP YOU PREPARE

- **View and understand:** [Interim Policies and Standards](#).
- **Watch:** [Goodfellow Webinar](#)
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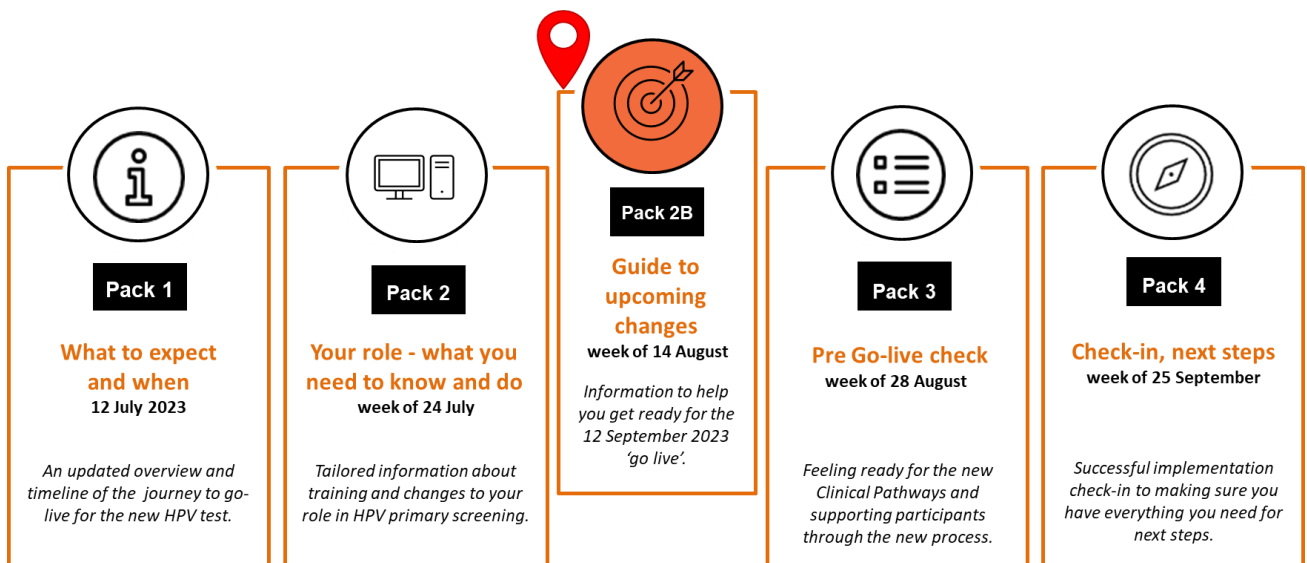
- **Additional information about referral booking and triage support**



## CLARITY FOR SOME COMMON QUESTIONS

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