

Project Standard Rooms

October 2024

Background

The intention of the design assurance (DA) review is to assess the quality and completeness of the project documentation and to examine the design processes being demonstrated.

To ensure that project design teams deliver on Health New Zealand expectations, it is important to clearly articulate what will be reviewed.

This document outlines those requirements and provides instructions on how to complete the template.

This document outlines those requirements and provides guidance as to how to complete and manage the project Standard Rooms.

Purpose

The purpose of developing a Standard Room list is to:

1. identify room types that will be replicated throughout the project.
2. identify and adopt the relevant Australasian Health Facility Design Guidelines (AusHFG) Standard Component rooms, and
3. establish a standardised and time efficient process for managing similar / duplicated rooms by incorporating a one-to-many approach.

Why do we ask to see this document?

Identifying the Project Standard Rooms early in the project enables project teams to manage duplicate rooms more effectively and efficiently (one-to-many approach) - thus reducing the risk of project delays and cost overruns.

Providing this information provides assurances that the opportunity for efficiencies and standardisation are being prioritised.

When do we expect to see this document?

The Project Standard Rooms should be identified at concept design and then developed and endorsed during preliminary and developed design.

✗ Test of Fit

✓ Concept Design

✓ Preliminary Design

✓ Developed Design

What do we expect to see?

Transparency and process is important for HNZ projects, so that key information is captured, analysed, and reported.

We will look for the following:

Requirement	Description	Expectation	Insufficient information
1. Project Standard Room list	<p>A list that contains AusHFG Standard Component rooms and project standard rooms (rooms that will be duplicated throughout the project.</p> <p>eg. the project Schedule of Accommodation lists several AusHFG</p>	<p>✓ A Standard Room List, corresponding AusHFG RDS and RLS's to be included in Concept Design Report.</p>	<p>✗ not providing the list at concept design.</p>

Requirement	Description	Expectation	Insufficient information
	<p>Standard Component rooms as well as two Whanau Rooms at 20m² (PS-WHAN)</p> <p>The Standard Room List will be added to the project Concept Design Report.</p>		

Additional support

1: AusHFG Standard Components

Project teams are to refer to the AusHFG Standard Components for guidance as to which rooms can be nominated as a project standard room.

[Standard Components | AusHFG \(healthfacilityguidelines.com.au\)](https://healthfacilityguidelines.com.au)

2: Standard Room List Example

Refer to the Standard Room List example that has been developed for reference and information. It is located on the National Facility Design, Advisory and Assurance team web page.

3: Technical Guidance Note – Schedule of Accommodation

Refer to the Technical Guidance Note – SOA for information relating to identifying room types.

Questions or further assistance?

For any questions, please contact **facility.design@tewhatuora.govt.nz** and one of the National Facility Design, Advisory and Assurance team will be in touch.