

External Maternity Clinical Guidance Ratification Process

National Maternity Monitoring Group identifies guidance that would be appropriate at national level and requests that its developer seeks ratification

- or -

Guidance developer makes written request for ratification to the Ministry of Health

Ministry assesses request for ratification and advises developer to complete a review using the Agree II instrument

Each appraiser in team reviews material. Team then meets to develop a report that includes domain scores and overall assessment of guidance Ministry submits material to appraisal team

Developer applies the Agree II instrument to the guideline and submits guideline, the results of the Agree II appraisal and any supporting documents to the Ministry

Ministry advises developer of process and time frames

The National Maternity Monitoring Group consider appraisal team's report, and make a recommendation to Ministry that guideline be either ratified or not ratified

Ministry advises guidance developers of outcome

Ministry

does not ratify guidance

Ministry ratifies guidance

Ministry disseminates guidance according to established processes Ministry advises guidance developers of outcomes, next steps and time frames

Ministry publishes guidance on the Ministry website as national guidance

Sector adopts and implements guidance, as specified in the New Zealand Maternity Standards Ministry reviews uptake of guidance through the Maternity Quality and Safety Programme

Ministry reviews national guidelines five-yearly. It is the guidance developer's responsibility to review their guidance five-yearly.