Appendix J:   
**Risk mitigations for vaccination sites**

Table L1 – risk mitigations

| Actions Required at all levels | Supporting Document |
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| * Adapt processes as required for screening of staff, consumers, and support people to capture COVID-19 symptoms, travel history, and/or attendance at locations of interest, if they have been directed to have a test or are awaiting a test result. Redirect symptomatic consumers or those with contact history for testing in line with Ministry of Health guidance. | * [Operating Guidelines](https://www.health.govt.nz/our-work/diseases-and-conditions/covid-19-novel-coronavirus/covid-19-vaccines/covid-19-vaccine-information-health-professionals/covid-19-becoming-covid-19-vaccination-site) Refer to the [Vaccination Site Screening Questions](#Appendix_G) section above. |
| * Robust communication strategy to regularly inform staff and consumers of Programme and service delivery changes. | * [COVID-19: Q&A for primary health care workers.](https://www.health.govt.nz/our-work/diseases-and-conditions/covid-19-novel-coronavirus/covid-19-information-health-professionals/covid-19-primary-care/covid-19-questions-and-answers-primary-health-care-workers) |
| * Promote staff awareness of resources to maintain up-to-date knowledge of national COVID-19 related information. | * [Āwhina App](https://www.health.govt.nz/our-work/diseases-and-conditions/covid-19-novel-coronavirus/covid-19-information-health-professionals/covid-19-awhina-app) |
| * Oversee and manage safe access to the site and queue management. | * [Operating Guidelines](https://www.health.govt.nz/our-work/diseases-and-conditions/covid-19-novel-coronavirus/covid-19-vaccines/covid-19-vaccine-information-health-professionals/covid-19-becoming-covid-19-vaccination-site) |
| * Orientation and Adherence to Infection Prevention and Control (IPC) guidance, including hand hygiene, and Personal Protective Equipment (PPE) guidelines for various situations. These must be available and understood. | * [Five Moments of Hand Hygiene](https://www.safetyandquality.gov.au/our-work/infection-prevention-and-control/national-hand-hygiene-initiative-nhhi/what-hand-hygiene/5-moments-hand-hygiene) * [FAQ regarding IPC and PPE](https://www.health.govt.nz/our-work/diseases-and-conditions/covid-19-novel-coronavirus/covid-19-information-specific-audiences/covid-19-personal-protective-equipment-central-supply/frequently-asked-questions-about-ppe-and-covid-19) * [PPE use in Health and Disability Care Settings](https://www.health.govt.nz/our-work/diseases-and-conditions/covid-19-novel-coronavirus/covid-19-information-specific-audiences/covid-19-personal-protective-equipment-central-supply/frequently-asked-questions-about-ppe-and-covid-19) |
| * Plans to support adequate and safe staffing to deliver services. | * [Operating Guidelines](https://www.health.govt.nz/our-work/diseases-and-conditions/covid-19-novel-coronavirus/covid-19-vaccines/covid-19-vaccine-information-health-professionals/covid-19-becoming-covid-19-vaccination-site) |
| * Ensure there is sufficient internet connectivity to enable use of the AIR and other technology in all relevant areas of the site. It may be necessary to use mobile Wi-Fi hotspots. | * [Operating Guidelines](https://www.health.govt.nz/our-work/diseases-and-conditions/covid-19-novel-coronavirus/covid-19-vaccines/covid-19-vaccine-information-health-professionals/covid-19-becoming-covid-19-vaccination-site) |
| * Staff wellness: Staff must be discouraged from attending work when unwell and must be encouraged to be up to date with occupationally relevant vaccinations. |  |
| * Ensure that environmental safety considerations, including ventilation, are adequately appraised. |  |

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