

Appendix 3: Application for Authorisation as a Yellow Fever Vaccination Centre

Date of application:	
Centre name:	
Centre physical address:	
Centre postal address:	
Centre website:	
Centre cold chain accreditation dates of validity:	
Name of person responsible:	
Telephone:	
Email:	

Send this signed and completed application form with a copy of your cold chain accreditation to your local Medical Officer of Health. If applying for a renewal of authorisation, ensure the application is sent at least six weeks prior to expiry of previous authorisation.

By submitting this application, I agree on behalf of the medical centre named above to the following conditions if granted YFVC authorisation.

- YFVC authorisation will be restricted to individual registered medical centres that hold current CCA.
- YFVC authorisation is not transferable to another medical centre.
- YFVC authorisation is renewable on a three-yearly basis.
- Renewal of YFVC authorisation requires retention of CCA.
- Centres must submit a complete application to the local Medical Officer of Health for renewal of YFVC authorisation six weeks prior to the current authorisation expiry date to ensure continuity of authorisation.
- Medical practitioners or nurse practitioners who are YFVs may prescribe, administer or supervise administration of yellow fever vaccine at the YFVC.
- Registered nurses who are YFVs may administer yellow fever vaccine without a prescription at the YFVC, in accordance with Medicines Regulations 1984, reg 44A.
- Only YFVCs with one or more YFVs may order yellow fever vaccine from a supplier.
- YFVCs must not privately supply yellow fever vaccine to other medical centres.
- Each YFVC must nominate a responsible person to monitor and ensure compliance with the conditions of YFVC authorisation.

- The Director-General of Health or the Medical Officer of Health reserves the right to audit the YFVC at any stage to confirm that the above conditions have been met.
- If, in the opinion of the Director-General of Health or the Medical Officer of Health, the required conditions of authorisation have not been met, the Director-General of Health or the Medical Officer of Health reserves the right to:
 - revoke YFVC authorisation
 - decline renewal of YFVC authorisation
 - stipulate a probationary period of YFVC authorisation subject to any conditions set by the Director-General of Health or the Medical Officer of Health.
- The Director-General of Health or the Medical Officer of Health may revoke authorisation of YFVCs *immediately* in the case of:
 - breaches of patient safety
 - breaches of medical ethics
 - breaches of the conditions of YFVC authorisation as listed above
 - breaches of the conditions of YFVC authorisation that are specific to the local health district and that have been determined by the local Medical Officer of Health for the health district in which authorisation is given
 - transgression of evidence-based practice.

SIGNED:

DATE:

Please ensure you send:

- Completed and signed application form
- Current cold chain accreditation certificate