|  |  |
| --- | --- |
| MEETING DETAILS | |
| **Date and time:** | 9.30am to 2.30pm Wednesday 15 November 2017 |
| **Venue:** | Ministry of Health, Room GN.7, 133 Molesworth St, Wellington |

|  |  |
| --- | --- |
| Committee Members | |
| Ian Dittmer (Chairperson), Kay McLaughlin, Fredric Doss, John Schollum, Catherine Tracy, Kimberley Reimers, Mark Hodge, Max Reid, Jenny Walker, Nick Cross, Chris Hood, Murray Leikis, Sue Riddle, Jane Ronaldson (Phoned in) | | | |
| **Apologies** | | Annette Pack, Tonya Kara, Jenny Walker, Kimberley Reimers, Mark Hodge | |
| **Guests** | | Sarah Penno (Pharmac), Paul Jarrett (Dermatologist), Jane Potiki (Ministry of Health) | |
| **Minutes Taken By** | | Prue Fieldes | |

| **No.** | Item | | | | | Discussion/Action | | | | | | **Responsibility** |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Minutes | | | | | | | | | | | | | | |
|  |  | | |  | | | | |  | | | |
| General Business | | | | | | | | | | | | | | |
| 1. | **Introduction** | | | The Chair opened the meeting. Apologies were noted as above. | | | | |  | | | |
| 2 | **Review of the minutes recorded at the previous meeting held on**  **9 August 2017** | | | The previous NRAB minutes were taken as read by John Schollum and seconded by ????  Open actions are included in agenda items (below) or identified as carried forward. | | | | |  | | | |
|  | **New Members**  **New Consumer Rep** | | | Sue Riddle (to observe ongoingly), Jane Ronaldson (will attend 14 March meeting, some meetings she will phone in to).  3 nominees were discussed and Yang Zhang-Farhi was voted in and will attend NRAB meetings from now on. Ian Dittmer to talk to Zhang and Max Reid also to contact her and associate her with Kidney Health Consumer Council. | | | | | **Ian Dittmer/ Max Reid** | | | |
| Regional Roundup | | | | | | | | | | | | | |
| 3 | | | Regional Updates  **Northern** | | | | **Northland DHB (Ian Dittmer)**  Having difficulty with access to PD list. Chris Hood will talk to Walaa Saweirs regarding this and ensuring that infrastructure issues are identified within the long term Regional Investment Plan. Chris Hood and Murray Leikis to offer to discuss with Walaa Saweirs.  Murray Leikis and Kay McLaughlin to develop a national survey regarding dialysis access and ask Clinical Directors and Nurse Specialists to complete.  **Waitemata DHB (Ian Dittmer**)  Poor access to surgery. Two or three Interventional Radiologists have resigned. Negotiations are underway with Auckland.  **Auckland DHB (Ian Dittmer)**  Community Dialysis Unit funding organised for Satellite Unit in Glen Innes. More Transplants have been done so far this year than any entire year previously.  **Starship Hospital (Jane Ronaldson):**  Tonya Kara has resigned from NRAB and Jane Ronaldson to be the replacement Paediatric Rep. She will attend next meeting on 14 March in person, however, sometimes will phone in.  They are 2 physicians down and are actively trying to recruit.. Maria Stack is going to do some locum work.  **Counties Manukau DHB (Catherine Tracy)**  There are facilities issues and there is a meeting in December to seek funding approval for redevelopment of Scott Dialysis Unit. Western Campus Building which is the base for home therapies remains in poor repair.  Fredric Doss NZBDP Chair presented to CMDHB Leadership Team regarding Clinical Renal Physiologists National Scopes, Competencies, Registration Board updates etc.  Implementation of broadened Medication Administration for Renal Physiologists to practice at the top of the scope underway. | | | | **Ian Dittmer/ Chris Hood/ Murray Leikis/ Walaa Saweirs**  **Murray Leikis/ Kay McLaughlin/ Clinical Directors/ Nurse Specialists**  **Jane Ronaldson**  **Catherine Tracy/**  **Chris Hood** | | |
|  | | | **Midland** | | | | **Waikato DHB (Mark Hodge)**  There is a new renal physician Drew Henderson.  **Taranaki DHB: (Ian Dittmer)**  No response. | | | |  | | |
|  | | | **Central** | | | | **Hawke’s Bay DHB (Colin Hutchison)**  Now have third nephrologist. In 12 months hope to increase nephrology staffing further. Refurbished new building has just been opened.  **MidCentral DHB: (Max Reid)**  There are 5 chairs in Levin. Wanganui DHB are looking at appointing 1.0FTE Nurse Practitioner. They are also looking at setting up their own Renal Service.  **Capital & Coast DHB and Hutt (Kay McLaughlin)**  There is a full complement of staff. Transplant is on track for good year. They are moving out of campus office space and going to offices in the old building.  New Dialysis Unit in Hutt Region is a few years away. | | | | **Max Reid**  **Kay McLaughlin** | | |
|  | | | **South Island** | | | | **Upper South Island (Nelson)**  Nelson to decant dialysis from ICU. This is a work in progress. Fredric Doss to help out if technical support required.  **Canterbury DHB (Nick Cross)**  There has been an error with budget with new Home Training Facility with a $1million shortfall.    **Southern DHB (John Schollum)**  Their Unit is substandard and there is a basic plan for a significant out-patient based community building. There are issues as to where a central facility might go. The first meeting is next Tuesday. Fredric Doss to help out if technical support required  Ian to design a template with a sheet for each DHB and could sent out to Clinical Directors in advance re Buildings, Staff and Risk Registrar. | | | | **Jason Wei or Fredric Doss**  **Nick Cross**  **Jason Wei or Fredric Doss** | | |
| New Business | | | | | | | | | | | | | |
| 4 | | | **Correspondence** | | | | Tonya Kara, has advised the Chair of her resignation from NRAB. | | | | **Ian Dittmer** | | | |
| Medicines/Pharmac | | | | | | | | | | | | | | |
| 5 | | | **Ferrinject**  **Cinacalcet** | | | | Ian Dittmer to ask Tonya Kara how it will work.  Cannot get long term Cinacalcet. Ian to follow up with a letter.  Ian to give Pharmac a ring re a regular report for renal advisory committee. | | | | **Ian Dittmer**  **Ian Dittmer** | | | |
| General: | | | | | | | | | | | | | | |
| 6 | | | **REDUCCTION Trial** | | | | Embedded document discussed.It is outside NRAB’s role to comment on  Clinical Trials. Ian to respond to Walaa Saweirs. | | | | **Ian Dittmer** | | | |
| 7 | | | **NZ Chapter of the ANZSN** | | | | From 10 May 2017 meeting, no update 9 August meet.  The NZ chapter will meet in 2017 in Queenstown in August for two full days.  The ASNZ Scientific meeting will be held in September in Darwin.  The president of the ANZSN, Paolo Ferrari, has resigned. Jonathan Craig is the Chair Elect.  NZ hosts the full ASNZ meeting every seven years, ie in 2020.  The International Congress of Nephrology meets in Melbourne in 2019  **From this Meeting:** Annual meeting was the middle of October with 65 attendees and made a small profit. Normally don’t go back to same venue but Queenstown was popular so will go back there again next year.  There is enthusiasm for Research in New Zealand. There were good presentations from registrars and Sarah Gleeson won the prize. There have been 2 issues with ANZSN over the last 3 years. There has been a change of governance; DNT have new policy advisory committee. Now have teleconference meetings and new work streams.  There is renewed focus on supporting renal services in the wider Pacific Region.  Next Council Election is around May 2018 and Murray Leikis to send out to Nephrologists around March to see whom to take on role.  Initial discussion undertaken to form a Research Network Group. Suetonia Palmer will lead this. | | | | **Murray Leikis**  **Suetonia Palmer** | | | |
| 8 | | | **Nephrology Advanced Training** | | | | There are a few subtle changes re Advanced Trainees e.g. Projects to be in by specific dates. Colin Hutchison is the lead and he is to be asked to do a report. Ian to ask Colin to do this. | | | | **Colin Hutchison** | | | |
| 9 | | | **ANZDATA** | | | | It has been a busy year. 3 Kiwis are on steering committee. Rachael Walker has now stepped in for Tonya Kara. Michael Collins is involved as well. ANZData is currently undergoing external review. New Zealand Working Group developed. Meetings in 2018 to be quarterly. Current Information Sheet to be replaced. There are ongoing issues with Key Performance Indicators. What is the best way of reviewing? Next report due early in New Year – March/April.  Ian Dittmer to send out a suggestion that Suetonia Palmer be invited to attend in person for next NRAB meet 14 March 2018.  Murray Leikis is on KPI Committee. Initially it was Australian based – they can learn from us and a member from New Zealand is needed. Murray Leikis will canvassing for interest.  Suetonia Palmer is happy to work through everyone on ANZData to have their Postcodes on. This to be done annually (people putting in Hotel address has been a problem). | | | | **Ian Dittmer**  **Murray Leikis**  **Suetonia Palmer** | | | |
| 10. | | | **National Viral Screening and Protection in Haemodialysis** | | | | Three major viruses being looked at. There are different practices. Murray Leikis and Fredric Doss sent Minimum Standards document to NRAB members. All members to feedback to Murray Leikis and a copy to Fredric Doss by mid December. After feedback received it will be put on website. Consent for blood tests was discussed but nothing finalised and Ian Dittmer offered to ask Health Lawyer re consenting. | | | | **Murray Leikis/ Fredric Doss**  **Ian Dittmer** | | | |
| 11. | | | **Emergency Management** | | | | From 9 Aug 17 Meet: Kay to follow up on the website /feature for Emergency Management Information System (EMIS), which is a sharepoint system, with ‘RealMe’ access that provides a common platform to support collaboration across health services. Some of the features of the site are:   * Broadcast information * Shared calendar * Instant messaging * Discussion forum   **Action:** Kay to follow up with Kate Crawford.  **From this Meet:** Kay McLaughlin has had lack of replies. Kay McLaughlin to send Ian Dittmer email re holiday dialysis. | | | | **Kay McLaughlin/ Ian Dittmer** | | | |
| CKD | | | | | | | | | | | | | | |
| 12. | | | **Late CKD Database** | | | | Pre-Dialysis Group met and discussed a CKD database created by nursing staff. Ian Dittmer is happy to continue to work with group. Colette Meehan willing to provide assistance. A spread sheet is required that cannot be added to. Angus Turnbull (IT savvy) to talk to Nick Cross.  Ian Dittmer to organise teleconference in December and also get a 1 page report from Steering Committee. | | | | **Ian Dittmer**  **Angus Turnbull/ Nick Cross** | | | |
| Dialysis | | | | | | | | | | | | | | |
| 13. | | | **PD Registry Update/PDOPPS Update** | | | | From 9 Aug 17 Meet: Funding for PD registry from MOH channelled through ADHB Renal had 75% reduction due to miscommunication in forecasting/budgeting, Ian addressing this and will be resolved soon.  **From this Meet:** Not everyone is contributing to PD Registry i.e. Counties and Christchurch. (Counties already collecting 2 other databases). Walaa Saweirs to be invited to join teleconference at next meeting fro further discussion. | | | | **Ian Dittmer/ Murray Leikis** | | | |
| 14. | | | **Dialysis Contracts/**  **Pharmac** | | | | **From 9 Aug Meet:** Current situation and update regarding Peritoneal Dialysis and Haemodialysis contract presented by Wilfred Rodrigues, Aimee Aspinall (Health Alliance) and Sarah Penno (Pharmac).    **From this Meet:** RFP for HD contract is in planning phase. Sarah Penno thanked DHB’s whom met with Pharmac. She met with Walaa Saweirs and has also been to Waikato and Capital Coast and is endeavouring to go to Southern. Sarah Penno to email John Schollum for contact. Pharmac hoping to have RFP out at end of February beginning March. Suppliers to put through proposals. Pharmac can set up arrangements. Catherine Tracy said they had found process incredibly complex especially haemodialysis and is concerned about degree of consultation before going out to RFP. Catherine Tracy to send Sarah Penno Health Alliance document.  National Renal Advisory Board are the group for Pharmac to come back to for general checking in and keeping progress going. Sarah Penno to be invited to NRAB meetings for the next 2 years.  Sarah Penno circulated embedded document on Device Advice at meeting. | | | | **Wilfred Rodrigues/ Aimee Aspinall/ Sarah Penno**  **Catherine Tracy**  **Sarah Penno** | | | |
| **Transplant** | | | | | | | | | | | | | | |
| 15. | | | **National Transplant Activity** | | | | Nick Cross Presented (see embedded document).  Ongoing significant increase in deceased donation rates in NZ, thanks to good progress by ODNZ and ICUs. Helpful to provide feedback to ICUs about their good work.  Slower LD numbers this calendar year accounted for by slower start to the year | | | | **Nick Cross** | | | |
| **Ministry of Health** | | | | | | | | | | | | | |
| 16. | | | **Live Organ Donors** | | | | Jane Potiki presented on Organ Donors and Weblink to the current information: <http://www.health.govt.nz/your-health/conditions-and-treatments/treatments-and-surgery/draft-organ-donations-and-transplants/live-organ-donation>   Weblink that will go live on 4 December:[www.health.govt.nz/liveorgandonation](http://www.health.govt.nz/liveorgandonation) | | | | **Jane Potiki** | | | |
| 17. | | | **Update from Kidney Health New Zealand** | | | | Compensation for Live Donors is coming along well. Training to be provided to Live Donor Coordinators re new compensation regime.    There is a continuing lack of communication regarding where the implementation of the Deceased Organ Donation Strategy is up to. The Sector Working Group was clear that, whatever for the Ministry decides the new ‘national coordinating body’ should have, and where it should sit, an ongoing Sector Advisory Group is required.    The KHNZ Board has adopted a comprehensive fundraising strategy to ensure ongoing sustainable income. A fundraising Coordinator will be appointed in the New Year. | | | | **Max Reid** | | | |
| **Standard Report Updates** | | | | | | | | | | | | | | |
| 18. | | | **Subcommittee reports**  **1. Standards & Audits**  **2. RSA / Nursing Advisory Group**  **3. NZ Board of Dialysis**  **Practice** | | | | Updated Standards document:- references to be updated and published on NRAB website.  The RSA New Zealand/NZBDP (Joint) Symposium was being held on 17 November in Auckland, expecting about 70 delegates. The NAG Group is working on workforces survey and nephrology skills framework.  Next Board Meeting is tomorrow and Annual General Meeting on Friday. Competency and Scopes Document reviewed and updated to reflect changes to Australian NZ Society. Australia and New Zealand Society of Renal Dialysis Practice will be launched on 17 November. One day Vascular Access Workshop to be in Auckland on 16 November 2017. 1 Day Renal Pharmacology Course on 18 November 2017 at MIT. Seven students at Manukau Institute of Technology. A Road Show is planned for December 2017 to Northland DHB. A Road Show to CMDHB done in October 2017. Dave Lilley Memorial Education Scholarship established by NZDPB.  Clinical Physiologists Registration Board is planning to implement a new portfolio system for continuing professional development from 2018. | | | | **Fredric Doss**  **Mark Hodge/ Kay McLaughlin**  **Fredric Doss** | | | |
| 19. | | | **Ministry of Health** | | | | Jane Potiki did a good job re Live Donor Policy. It will be 6 months before it is sorted with the new Minister. | | | | **Jane Potiki** | | | |
| Other business | | | | | | | | | | | | | |
| 20. | | **CMDHB Non-Resident** | | | Feedback from NRAB and MOH has been requested. The policy was discussed and Ian Dittmer will draft a letter detailing this discussion. | | | | | **NRAB/MOH**  **Ian Dittmer** | | | |
| 21. | | **Immunisations** | | | Immunisation for adult dialysis and transplant patients updated by Susie ?? One process is required to run through Immunisation people. There are links to their Website. | | | | | **Ian Dittmer/Nick Cross/John Schollum** | | | |
| 22. | | **New Zealand Meeting/RACP Workshop** | | | This to be 12, 13 and 14 October 2018. | | | | |  | | | |
| 23. | | **Dates for NRAB Meet 2018** | | | Wednesday 14 March  Wednesday 9 May  Wednesday 8 August  Wednesday 14 November  Venue: Ministry of Health, Wellington | | | | |  | | | |
| Next meeting | | | | | | | | | | | | | |
| **Date:** 14 March 2018 | | | | | | | **Time**: 9.30am-3.00pm | **Venue:** Room GC.3 – the same room we used 9 August 2017  Ministry of Health, 133 Molesworth St, Wellington | | | | | | |