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| MEETING DETAILS | |
| **Date and time:** | 9.30am to 2.30pm Friday 20 November 2015 |
| **Venue:** | Ministry of Health Office, Freyberg Building, 20 Aitken Street, Thorndon, Wellington |

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| Committee Members | |
| Murray Leikis (Chairperson), Michael Papesch, Rachael Walker, Tonya Kara, Kay McLaughlin, Fredric Doss, Jo-Anne Deane, John Schollum, Ian Dittmer, Chris Hood, Nick Cross, Max Reid, Annette Pack, Kimberley Reimers | | | |
| **Apologies** | | Ian Dittmer, Jo-Anne Deane, Nick Cross, Max Reid | |
| **By Invitation** | |  | |
| **Minutes Taken By** | | Prue Fieldes | |

| **No.** | Item | | Discussion/Action | | **Responsibility** |
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| Minutes | | | | | | |
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| General Business | | | | | | |
| 1 | Review of the Board minutes recorded at the previous meeting held on **14 August 2015,** and subsequent correspondence | The previous NRAB minutes (attached) were taken as true Chris Hood and seconded by Tonya Kara. | |  | |
| 2 | Review of the action points recorded on **14 August 2015 – Open Discussion** | Points discussed in today’s general agenda. | |  | |

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| Regional Roundup | | | | |
| 4 | Northern  Waikato  Central  Southern | Chris Hood has been appointed as new Clinical Director at Counties Manukau Renal Service along with 2 new positions. A new 30 station dialysis station is being constructed by CMDHB but will be run privately by Diaverum. This is due to open in February 2016. CMDHB transplant project has met targets and due to finish in June 2016.  There is a now a second Nephrologist (Andy McNally) in Hawkes Bay. Wellington Renal Offices are moving. Regional clinical meetings continue quarterly and Regional Management Meetings 6 monthly.  No further advances on rubbish collection. CDHB have appointed to the donor liaison post with 0.5 nursing time and 0.5 psychologist. CDHB: Martin Searle retiring on 12 December. Penny Hill is returning as SMO in January 2016. | |  |
| New Business | | | | |
| 5. | Correspondence | **Drug and Alcohol in Dialysis**  Letter received from Jenny Walker re difficult patients with alcohol and drug dependency affecting quality of care. This is an increasing problem affecting all services and all units should have policies in place regarding patient and staff safety. Murray will draft a reply circulated to all committee members for comment before sending.  **HDC Case for Comment**  Letter received from Rose Wall, Deputy Health and Disability Commissioner, for NRAB comment on routine screening for diabetes in patients with chronic kidney disease. Discussion conclusion was that in asymptomatic patients there is no need for routine screening as part of a kidney disease guideline outside of other general guidelines. Murray to respond.  **IV Iron**  Concerns raised by Northland clinicians regarding a change in product information sheet for iron polymaltose indicating it is only for IM use. This change was made by the pharmaceutical company in 2012 as part of a datasheet update with no new safety concerns being identified. Medsafe are also not aware of any safety concerns with IV use. The implication of this change is that iron polymaltose remains a licenced drug in New Zealand (fully funded by PHARMAC) but used IV in dialysis as an off-label use. There is no need to change clinical practice and verbal consent should be sought with a patient. Individual renal services should clarify this with their local clinical governance committees to ensure compliance with DHB practice. There is now another commercially available iron product licenced for IV use but it is more expensive. Murray to reply to the clinicians and heads of units.  **MOH SNOMED CT Renal terms**  Letter received from Health Information Standards Information Group, Ministry of Health asking for NRAB assistance to find clinicians to be involved in a working group developing a national set of agreed clinical terms using SNOMED CT. Murray will contact suggested names and forward to the MOH. | | **Murray**  **Murray**  **Murray**  **Murray** | |
| General | | | | |
| 6 | NRAB Structure, Composition, and Function | Kimberley Reimers was welcomed to meeting as a Renal Manager representative. Michael Papesch’s attended for his last meeting today and he was thanked by Murray and the team for his involvement over the past six years and everyone is grateful for him input. Kidney Health New Zealand sought nominations for the consumer rep with 4 received by the NRAB. Mardi Thompson-Jopling was selected and has a Health, Consumer and Academic background. Murray to email Mardi and welcome her to next meeting. | | **Murray** | |
| 7 | NZ Chapter of the ANZSN | The Annual Meeting was held in Wellington on 15/16 October. It was very successful with an excellent attendance and busy programme. A small amount of sponsorship was given by two companies. ANZSN continues to undergo its Governance restructures with new Vision and Mission statements published.  The World Congress of Nephrology has selected Melbourne as the host city for 2019. This could provide opportunities to attract visitors / speakers to New Zealand for satellite meetings, education etc. | |  | |
| 8 | Nephrology Advanced Training | This is slowly progressing towards a national programme with an aim of starting in 2016. There continues to be robust debate amongst units regarding numbers of trainees, details for programmes between larger and smaller units and who will run the logistics of the programme. Future jobs are hard to predict but most graduates are currently getting jobs when needed. | |  | |
| 9 | Tier 2 document update | The Tier level 2 Service Specification document has been updated and presented. Further discussion over some details which will be noted in next draft. Agreement that the PD Registry needs to be included along with ANZDATA as part of a focus on quality. Consideration of Transplant Audits with the Dialysis Standards and Audits. Murray will follow up with the MOH re Purchase Units and which are still being used and opportunities for new ones.  Kay and Fredric will follow up on the update of the Standards and Audits appendix. | | **Murray Leikis**  **Tonya Kara**  **Kay McLaughlin**  **Fredric Doss** | |
| 10 | PTAC Nephrology subcommittee  And Medicines | The Clinicians Renal Vitamin Pill is now funded by PHARMAC under special authority. NRAB recommending its use with a reduced pill burden and overall cost savings. | |  | |
| 11 | Vaccination Schedule | Tonya Kara presented the most recent update for comment. Will need to be dissemination through renal services and PHOs. KHNZ may be able to assist with this. Vaccinators can be trained within DHBs. Final Version to be presented at next meeting with support information attached. | | **Tonya Kara** | |
| 12 | | | | |
| 12 | CKD pilots / National Strategy | National referral guidelines and local variation. There is a general agreement across the country regarding referral criteria although the Whanganui / Midcentral group have different criteria. This will need to be discussed with those services as patients should have equity of access to specialty service across the country. The National Guidelines have been approved and there will be launch of the CKD BPAC tools in Dunedin on 26 November.  National CKD guidelines will need to be widely distributed and a review of impact will need to be done in the future.  Implementation of K-Cat resources: These will be available to be used for primary care education. KHNZ have offered to assist with engaging the PHOs and DHB teams. | | **Chris Hood**  **Murray Leikis**  **Max Reid** | |
| 13 | RRT Access in NZ | Not discussed. | |  | |
| Dialysis | | | | |
| 14 | Power and Water Payments | Walaa Saweirs has been compiling a stock stake of what DHBs compensate home patients for with respect to power and water usage. Auckland Region DHBs pay $105 quarterly to cover this. Water consumption only affects metered water users. Murray to consult the MOH to see if this could be added as a purchase unit. | | **Murray Leikis** | |
| 15 | Holiday Dialysis | Some patients travelling to Australia are being charged for outpatient holiday dialysis in public hospitals. This treatment is outside the reciprocal health agreement. NSW Government has an agreement to fund a limited number of treatments for some visitors. Murray to forward this agreement to members. This has been raised with the ANZSN who have written to Kidney Health Australia and Kidney Health New Zealand for assistance to see if some agreement can be reached between Australasian dialysis units. Any formal process is likely to require legislative change and unlikely to succeed. Annette to investigate at a ministry level. | | **Murray Leikis**  **Annette Pack**  **Max Reid** | |
| 16 | PD Registry Update / PDOPPS update | Last meeting was 8 October. All Renal Units are providing data although some units needing assistance to input data. Research grants have being applied for with a PhD student studying the data. Interested persons would be welcome to join the group. | |  | |
| 17. | Disaster Planning, patient and service preparedness | Not discussed | | **Kay McLaughlin** | |
| 18. | Health Alliance Contracts | No progress to date although alignment of contracts may be 2018 now due to volume of work undertaken by health Alliance. | | **Murray Leikis**  **Fredric Doss** | |
| Transplant | | | | |
| 19 | National Tx activity | <http://www.health.govt.nz/about-ministry/leadership-ministry/clinical-groups/national-renal-transplant-service>  Transplant webpage now up and running at above address. Currently has Terms of Reference, Quality and links to other websites. | | **Nick Cross** | |
| 20 | Kidney Exchange | Work continues to encourage more entries and linking with Australian exchange. Aim for amalgamation with Australia by end of 2016. All altruistic donors continue to be put in the runs. | | **Nick Cross/ Ian Dittmer** | |
| 21 | National Renal Transplant Service. | First 2 quality metrics have been produced but low number at this stage make it hard to see trends. | | **Nick Cross** | |
| Standard Report Updates | | | | |
| 22 | Report on Kidney Health New Zealand | Nothing to report | | **Max Reid** | |
| 23 | Subcommittee reports  1. Standards & Audits  2. RSA / Nursing Interest Group  3. NZ Board of Dialysis  Practice | ANZDATA – New Zealand needs a localised consent process with concern over community understanding of where data is stored (offshore in Australia) and a process for consent from Paediatric to Adult transition. Tonya will continue to work with Suetonia Palmer on these issues. Dialogue is continuing with ANZDATA about streamlining data returns for the NZ Standards Report. Annette Pack will review contract with ANZDATA due midyear. Agreement from committee that ANZDATA remains a very valuable resource with no readily identifiable alternative options for a New Zealand database.  Changes to Workforce Survey discussed with 31 December as a cut-off date and further questions about unit details to be added. Send any additions or feedback to Rachael. Consideration to be given to case weight discharges and length of stay?   * NZBDP AGM for 2015 was held on 29th October 2015 after board meeting. * NZBDP will introduce an educational grant for members to attend future NZ RSA conferences. Work in progress. * RSA NZ – NZBDP conjoined conference will be held in Auckland on Oct 28th and 29th 2016 at Hotel Sudima. * Clinical Physiologists Registration Board (CPRB) introduced online system from June 2015 for issuing APC, online payment, receipt and membership log on. This was implemented with no issues. Currently working on streamlining CPD processes. * Manukau Institute of Technology (MIT) level 7 programme “Graduate Diploma in Health Science and Technology (Renal) commenced on 7th July 2104. Six students have successfully completed the course and gained NZ registration. Five of the graduates got employment within two months of course completion. * Next MIT dialysis course in Feb 2016 with 10 students including international. This programme has been identified as early implementers of HWNZ’s proposed framework for national qualifications for the health science and technology workforce. * Work in progress to extend the course to national, Melbourne and pacific.   Road shows in 2015:   1. Clinical Renal Physiologists profession update-Report presentation to National Directors for Allied Health Technical and Scientific forum in wellington, Nov 2015. 2. Participation in Allied Health Expo at Counties Manukau Health, October 2015 3. Southerland DHBs on 3rd December 2015 | | **Tonya Kara**  **Annette Pack**  **Kay McLaughlin/**  **Rachael Walker**  **Fredric Doss** | |
| 24 | Ministry of Health | 1. Organ Donation New Zealand Review: A Review of Organ Donation New Zealand is underway. Terms of Reference available. A panel has been selected and due to report 31 March 2016. 2. Transplant Bill Submission: Select committee presentation made by NRAB. Appears that politicians across the parties are supportive of the Financial Assistance for Live Organ Donors Bill. Due for second reading in February 2016. | |  | |
| Other Business | | | | |
| 25 | New Work Streams for 2015 | NRAB website has been adjusted with topic based order of articles rather than date order. | | **Murray Leikis** | |
| Next Meeting | | | | |
| **Date:** Friday 11 March 2016 | | **Time**: 9.30am | **Venue:** Ministry of Health Office, Freyberg Building, 20 Aitken Street, Thorndon, Wellington | | |