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| MEETING DETAILS | |
| **Date and time:** | 9.30am to 2.30pm Wednesday 8 May 2019 |
| **Venue:** | Room GC1 (seats 18 people and has Video Conferencing Facilities), Ground Floor, Ministry of Health, 133 Molesworth St, Wellington |

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| Committee Members | |
| **Ian Dittmer (Chairperson),** **Kay McLaughlin, Suetonia Palmer, Chris Hood, Catherine Tracy, Mark Hodge, Jane Ronaldson, Sue Riddle, Jenny Walker, Carmel Gregan-Ford (Acting Kidney Health NZ), Nick Cross, Dee Hackett, Balaji Jagannathan, Ashik Hayat, Brett Butterworth** | | | |
| **Apologies** | | **Balaji Jagannathan, Annette Pack, Mark Hodge, Sue Riddle** | |
| **Guests** | | Sarah Penno, Rob Turner 12.15pm, Annette Pack & Jane Potiki 1.00pm | |
| **Minutes Taken By** | | Prue Fieldes | |

| **No.** | Item | | | | | Discussion/Action | | | | | **Responsibility** |
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| Minutes | | | | | | | | | | | | | |
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| 1. General Business | | | | | | | | | | | | | |
| 1.a | **Introduction** | | | The Chair opened the meeting and there were no conflicts of interest to the agenda. There were no corrections made to 13 March 2019 minutes. Ian to put them on NRAB website. | | | | | **Ian Dittmer** | | |
| 1.b | **Review of the minutes recorded at the previous meeting held on**  **13 March 2019** | | | The previous NRAB minutes were taken as read by Jenny Walker and everyone else seconded.  Open actions are included in agenda items (below) or identified as carried forward. | | | | |  | | |
| 1.c | **New Members Exiting Members**  **& Resignations** | | | New member Brett Butterworth (Consumer) was welcomed to team. | | | | | **Ian Dittmer** | | |
| 1. Regional Roundup | | | | | | | | | | | | |
|  | | | **Auckland**  **Northern** | | | | For many years the NRAB has a regional news round-up as an agenda item.  Many/some DHBs do not have membership on NRAB so each Clinical Lead/Manager to send in a summary prior to meeting. Embedded is PPT slide for you to use.  Include up to 3 news items and up to 3 risks that your unit faces. If you would like something discussed more fully then contact one of the NRAB members (or Ian Dittmer) so that more in depth discussion could be held.  **Northland DHB (Walaa Saweirs)**    A new IT system is being trialled.    **Waitemata DHB (Janak De Zoysa)**    **Auckland DHB (Ian Dittmer)**    **Starship Hospital (William Wong/Jane Ronaldson):**    **Counties Manukau DHB (Chris Hood/Catherine Tracy)** | | | **Clinical Lead/Manager**  **Jenny Walker/Waala Sawiers**  **Janak De Zoysa**  **Ian Dittmer**  **William Wong/Jane Ronaldson**  **Catherine Tracy/**  **Chris Hood** | | |
|  | | | **Midland** | | | | **Waikato DHB (Drew Henderson)**  Nothing to report.  **Taranaki DHB: (Ashik Hayat)** | | | **Drew Henderson/**  **Mark Hodge**  **Ashik Hayat** | | |
|  | | | **Central** | | | | **Hawke’s Bay DHB (Andrew McNally)**    **MidCentral DHB: Palmerston North (Norman Panlilio/Curtis Walker)**  Nothing reported.  **Capital & Coast DHB and Hutt (Philip Matheson)** | | | **Andrew McNally**  **Norman Panlilio**  **Kay McLaughlin** | | |
|  | | | **South Island** | | | | **Upper South Island (Nelson) (Bruce King)**  Nothing reported.  **Canterbury DHB (David MacGregor)**    **Southern DHB (John Schollum)** | | | **David MacGregor**  **Rob Walker/John Schollum** | | |
| 1. New Business | | | | | | | | | | | | |
| 3.a | | | **KPI’s** | | | | [https://online.flowpaper.com/741a0715/2017NZNephrologyreport/#page=1](https://scanmail.trustwave.com/?c=7264&d=zO2t3K6Xw3jcQpKYaibGJCFZiahrUpWsZYjlzvtUmA&u=https%3a%2f%2fonline%2eflowpaper%2ecom%2f741a0715%2f2017NZNephrologyreport%2f%23page%3d1)  Suetonia and Rachel have been working on draft report. Once happy with it it can go live.  Ian presenting Supervision report to Nick in 2 weeks time.  Many Units not receiving Peritonitis Guidelines.  Suetonia to find out from ANZData re observations with missing values and then explain this back to NRAB.  Everyone agreed that we want Suetonia to keep doing this report.  The Pre-dialysis data: excel spreadsheet – locked passwords – send by email. Gerald thinks it might be able to be run along with PD Registry. Ian to liaise with Ola and Tina Sun. | | | **Drew Henderson**  **Suetonia Palmer** | | | |
| 3.b | | | **ANZSN President Letter to NRAB** | | | | Discussion around letter sent from ANZSN regarding serious adverse events. It was felt that for NZ we would be better served by discussing any SAC 1 or 2 events at NRAB. Ian to write letter along with Dee re this to reply to ANZSN. SAC ½ events to be included in regional roundups. | | | **Ian Dittmer/ Dee Hackett**  **Suetonia Palmer** | | | |
| 1. Medicines/Pharmac | | | | | | | | | | | | | |
| 4.a | | | **PTAC/Pharmac** | | | | Sarah Penno and Rob Turner from PHARMAC presented the PPT framework they are proposing to use as part of the haemodialysis contracts currently being negotiated. SP outlined the different components including where there will be the ability to opt out as, for example, by not including a wastage factor in the PPT.  Discussion was had on how the consumables that would be included in the PPT would be the core, compulsory ones while many of the add-ons such as ‘on-packs’ would be optional. This will give DHBs the ability to better manage some of those extra costs. Other suppliers’ consumables would not be able to be incorporated into the PPT but could be purchased at their line item price but would be an added cost.  The question was asked as to how PHARMAC would manage a supplier who was not meeting their contractual obligations, particularly in regards to supply issues. PHARMAC explained that their contracts had quite rigorous clauses that cover failure to supply events that also had indemnities and if required liquidated damages that were able to be claimed. There was also an expectation that suppliers would appropriately manage their failure to supply events and not leave it to the DHB staff to source alternative products.  The issue of sustainability was also raised with the comment that DHB Boards are less likely to sign off agreements without a clear statement from the supplier as to how waste would be managed. PHARMAC noted this was something they were working on. | | | **Sarah Penno** | | | |
| 4.b | | | **PTAC/Nehrology Subcommittee** | | | | Nick appointed to this. Nick to contact chair to arrange discussion regarding Cinacalcet | | | **Nick Cross** | | | |
| 1. Ongoing Business | | | | | | | | | | | | | |
| 5.a | | | **NZ Chapter of the ANZSN** | | | | Shaune Noble, Executive Officer, ANZSN emailed Suetonia saying that DAC recommended, and the Honorary Executive agreed to send letters to the Health Ministers in all the Australian and NZ jurisdictions  and embedded document discussed at NRAB meet today.  Suetonia has taken over from Murray Leikis on Council. The next meeting is in October 2019 and is in Wellington and budgeted by the Society.  There is a constitutional review underway. The next Chapter meeting is in Tasmania in 2020.  8 May 19:  Prue to send embedded NZ Chapter ANZSN report out to everyone and people to feedback next week.  The Annual Nephrology Meeting is in Wellington in October 2019. Murray, Ola and Suetonia are organising. Registration is going live in 2 weeks. There will be increased consumer input in future meetings. Registration is going live in 2 weeks.  The Scientific Chapter Meeting is in Hobart August/September 2020. There is a review of the constitution and 2 New Zealanders are needed. Suetonia sent email to NZ Chapter yesterday and everyoune to respond back saying that they support it. | | | **Suetonia Palmer**  **Prue Fieldes**  **Everyone** | | | |
| 5.b | | | **Dialysis Training Programme for Renal Advanced Trainee Registrars** | | | | 14 Nov 2018 Fredric presented Draft Dialysis Curriculum developed  for Advance Trainees (see embedded document), this is piloted at ADHB for Renal Registrar now. Copy will be circulated to NRAB members for feedback and suggestions. Fredric continued to progress attached and will give an update at NRAB meet 8 May 2019. 8 May 2019: Fredric to give update 14 August 2019 meeting. | | | **Fredric Doss** | | | |
| 5.c | | | **Nephrology Advanced Training** | | | | 14 Nov 2018: Ashik asked about accrediting centres for training. To contact Jamie Kendrick-Jones.  13 Mar 2019: Get chair of Advanced Training Committee to send a report into this meeting i.e. What are the numbers; Where they are in their training; Where they are training; Other issues; Which Centres are accredited and who is going to be discredited. Jamie Kendrick-Jones to be asked to send in a report annually.  8 May 2019: Jamie sent in below. Ian to respond to him re trainees and NRAB are supportive of trainees to go to other areas. It is this group’s responsibility to implement this.   1. Renewal of advanced training curricula for all specialities is underway- at the planning and common content stages currently.   Rob MacGinley as SPEC rep has joined ATC now and he is leading much of this work for Nephrology. Also, and related to this, the Program requirements (PREP) for 2021-2022 is under review . The courses he arranges (and e learning hub) may well come to the fore as part of this in the future.   1. Renal networks are something the college is promoting and many Australian sites are involved in already. As you know in NZ with our smaller #s we already have these to some extent- informally   at least around the 3 transplant centres- but closer ties btwn some metro and rural sites is something we may explore. Jamie meeting with AMDEC chair to discuss networks shortly. | | | **Ian Dittmer**  **Jamie Kendrick-Jones**  **Ian**  **Everyone** | | | |
| 5.d | | | **Standards & Audits** | | | | Nil | | | **Suetonia Palmer** | | | |
| 5.e | | | **Emergency Management** | | | | 8 Aug 2018: Emergency Management – Kate Crawford [Kate\_Crawford@moh.govt.nz](mailto:Kate_Crawford@moh.govt.nz) went through the Emergency Management (EMIS)system that is available to us. Kate is happy for units to ring her and discuss applications including in an emergency.  Ian will send a note to all Service Clinical Directors and Managers advising them of the system and encouraging participation after he has consulted with Kay McLaughlin and Catherine Tracy.  14 Nov 2018: Nothing reported.  13 Mar 2019: No report. | | | **Kate Crawford/**  **Ian Dittmer/**  **Kay McLaughlin/ Catherine Tracy** | | | |
| 5.f | | | **ANZData** | | | | From previous meeting: Part of data is transferred from New Zealand Blood Service. Ian to write back to them to say it is appropriate to transfer information back. We are not consenting patients but giving them a form that they sign once. It is up to the patient to say if they want to opt out. HOD’s to be informed to have this documented somewhere re ANZData Reports. Ian to put letter out to all CD’s/HOD’s. | | | **Suetonia Palmer**  **Ian Dittmer** | | | |
| 1. CKD | | | | | | | | | | | | | |
|  | | | **Late CKD Database** | | | | 14 Nov 2018: Ola Otuafi presentation embedded.  Ian thanked Ola re Database and we will continue to proceed with this.  13 Mar 2019:  To be modelled on ANZData re consent/assent  Kay asked if all renal services have been formally informed about the database development and suggested that service leaders and managers for each renal unit in NZ be informed before any patient information is shared. | | | **Ian Dittmer/ Nick Cross/**  **Kay McLaughlin/**  **Ola Otuafi/**  **Ashik Hayat/**  **Suetonia Palmer** | | | |
| 1. Dialysis | | | | | | | | | | | | | |
|  | | | **PD Registry Update/PDOPPS Update** | | | | See Item 2 “Around the Regions” Northland DHB embedded document re NZ PD Registry.  It was noted that NRAB very pleased with progress. | | |  | | | |
| 1. **National Transplant Service** | | | | | | | | | | | | | |
|  | | | **National**  **Transplant Activity/Service** | | | | * NZ Activity report 2018 and Continuous Improvement Resource due out shortly. * National Authority – legislation before Parliament for enable NZ Blood Service to take on oversight of donation and transplantation. Nick and Ian to write a co-letter noting agreement with this process * Nick was invited to speak in April in Australia by Organ and Tissue Authority on progress in Live Donor Transplant in New Zealand. | | | **Nick Cross/**  **Ian Dittmer** | | | |
| 1. **Ministry of Health** | | | | | | | | | | | | |
| 9.a. | | |  | | | | There is nothing new for the MOH update other than to say that the new ELT is bedding in and that Ashley and they are working through the next layer of Ministry change. | | | **Sue Riddle** | | | |
| 9.b. | | | Revision of the Ministry's service specification for ANZDATA services from 1 July 2020 | | | | See embedded slide from Jane Potiki.   The Ministry requires to have access to own data. NHI’s to be used (not postcodes). More than 1 ethnicity required. Want them to send data with NHI which would capture ethnicity with multiple ethnicities. Patient demographics. Ian to send ANZData list to Jane. Jane to do this once a year in excel spread sheet to ANZData. Jane Potiki informed that Ian Dittmer, Nick Cross, Suetonia Palmer and Chris Hood to be involved in setting service requirements.  Suetonia met up with data and digital person. Andrew Upton is managing team to do with Registries. Increase statistical and analytical capacity, projections? Would have to pay more.  Jane to set up meeting with Suetonia next time she is in Wellington. The NRAB said thank you to MOH for their involvement in ANZData. | | | **Jane Potiki/ Annette Pack**  **Jane Potiki/ Ian Dittmer/ Nick Cross/ Suetonia Palmer/ Chris Hood**  **Jane Potiki/ Suetonia Palmer** | | | |
| 1. **Kidney Health New Zealand** | | | | | | | | | | | | | |
|  | | | **Report on Kidney Health New Zealand** | | | | World Kidney Day was on 14 March. A variety of different activities took place around the country. KHNZ used social media platforms to raise awareness.  Carmel met with Craig Johnson, GM, Strategy, Planning and Performance Mid Central DHB to discuss Away from Home dialysis. We decided on the following actions: there needs to be a high-level communication to DHBs about the importance of renal planning, of promoting home-based modalities, and of including provision for ‘away from home’ dialysis.    More work needs to be done on the holiday home/caravan options – we need to look to reverse the trend of diminishing options, one idea is to talk to the dialysis companies and ask them to consider having each of their machines available for home dialysis patients holidaying.  Write a letter to the CEOs of each DHB to emphasize the need to plan appropriately for renal replacement therapy, accommodating away from home dialysis  Carmel to liaise with Chris Hood to discuss further.  The Point of Care Creatinine/eGFR machine has arrived and been calibrated ready for use. KHNZ hope this will create more interest for screening and awareness. A discussion was had about ensuring those identified as high risk would visit their GP, the suggestion of offering vouchers for a free visit was discussed. Carmel will explore this further.  Kidney Health NZ are advertising for a full-time General Manager. This closes on 24 May. | | | **Carmel Gregan-Ford/ Chris Hood** | | | |
| 1. **Standard Report Updates** | | | | | | | | | | | | | |
| 11.a | | | **Subcommittee reports**  **1. Renal Nursing Advisory Group** | | | | 14 Nov 2018: Copy of Workforce survey sent in by Mark Hodge  8 May 2019: NAG wanting to discuss:-   1. The possibility of national funding for wrist bands for “NO VENOUS ACCESS” for all renal patients that are requiring HD access in the near future? Brett to follow up with Carmel. Since 8 May meeting Kay McLaughlin has said “Regional Kidney Societies have historically funded wrist bands. If it is a requirement for patients to wear these then the DHB/renal service should provide them as patient of patient care”. 2. Should there be a National equity assistance for home based dialysis patients.  Some Units fund and some don’t,  Dollar values differ, Should reward those opting for home based dialysis instead of reward facility based dialysis? Dee and Catherine to follow up with everyone and get spreadsheet from everyone. Since 8 May meeting Kay McLaughlin has said, “Different regions have different rules that are based on power and water regulations and costs at a local level. Patients need to work with their local services to find out what they can claim”. 3. Units deciding on what information they want to collect for the Work-Force Survey and this information being collected yearly and by what date to make it usable for management, ie Unit direction, safe staffing, etc. Ian to send a spread sheet from last time. Since 8 May meeting Kay McLaughlin has said, “This was discussed at the last NRAB meeting (13 March 2019). | | | **Mark Hodge/ Dee Hackett/**  **Catherine Tracy**  **Brett Butterworth/ Carmel Gregan-Ford**  **Dee Hackett/**  **Catherine Tracy**  **Ian Dittmer** | | | |
| 11.b | | | **2. Australian and NZ Dialysis Board of Practice** | | | | 1. Education day at Melbourne on 3 May went well and over 40 people attended. 2. Continue to have discussion with Manukau Institute of Technology regarding renal physiologist course. Also continue to have discussion with Otago and University of Auckland to establish the renal physiologist programme. 3. Invitation from Allied Health Aotearoa New Zealand to attend workshop on 13 June at Christchurch with Immigration NZ.  The aim of the workshop is to discuss the barriers and frustrations for allied health and to work through processes that will shortcut the process for immigration, ensuring that applications can be progressed through the system without delay. 4. Our next society meeting is on 26 June.   Ian to feedback to Balaji. | | | **Balaji Jagannathan**  **Ian Dittmer** | | | |
| 1. Other business | | | | | | | | | | | | |
| 12.a | | **Research** | | | No update. | | | | **Murray Leikis**  **Jenny Walker** | | | |
| 12.b | | **Renal IT System** | | | From previous meeting: Allister Williams presented embedded document to see if other DHB’s willing to adopt. (We have got 20 different implementations amongst all the DHB’s). Allister said it would cost half a million to run collectively amongst all DHB’s over 5 years and it would also be time consuming for first few years.Patient cannot see anything. Somequestions asked were:- Does it talk to ANZData, how much time to enter data, does dialysis data go in on a monthly basis, who supervises system, E prescribing – can it be entered in to.  Northland DHB will be installing mid year. We look forward to report back at that stage | | | | **Allister Williams** | | | |
| 12.c | | **Anti-Phospolipase A2 receptors antibodies testing discussion** | | | Embedded document from Tze Goh discussed at meeting. Ian to draft a letter to Immunologists from Northern Service re continuing to send samples to Hunter Lab due to lack of Immune-pathologist in Counties Manukau. Not discussed/lack of time after fire alarm | | | | **Ian Dittmer** | | | |
| 12.d | | **PD in Rest Homes/Care Facilities** | | | Catherine asked people’s views re training for Rest Homes and Private Hospitals; do we need to credit institutions and credential staff etc and Jenny spoke on Corodel. A statement is required from NRAB and Ian to draft a letter re specialised treatment. | | | | **Catherine Tracy**  **Ian Dittmer** | | | |
| 12.e | | **NRAB Committee** | | | Ian would like to stay until end of 2020. A decision to be made for Catherine to stay on. Kay has to retire at the end of 2019. | | | |  | | | |
| Next meeting | | | | | | | | | | | | |
| **Date:** 14 August 2019 | | | | | | | **Time**: 9.30am-2.30pm | **Venue:** Room GN9, Ground Floor, Ministry of Health, 133 Molesworth St, Wellington | | | | | |
| **Dates for NRAB Meet 2019** | | | | | Wednesday 13 March  Wednesday 8 May, Rm GC1, MOH  Wednesday 14 August Room GN9, MOH  Wednesday 13 November | | | | | | | |