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| MEETING DETAILS | |
| **Date and time:** | 9.30am to 2.30pm Wednesday 9 May 2018 |
| **Venue:** | Ministry of Health, Room GN.7, 133 Molesworth St, Wellington |

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| Committee Members | |
| Ian Dittmer (Chairperson), Kay McLaughlin, Fredric Doss, John Schollum, Catherine Tracy, Kimberley Reimers, Mark Hodge, Max Reid, Jenny Walker, Nick Cross, Chris Hood, Murray Leikis, Sue Riddle, Jane Ronaldson, Yang Zhang-Farhi | | | |
| **Apologies** | |  | |
| **Guests** | | Sarah Penno at 1.30pm, Andrew Henderson (by phone) | |
| **Minutes Taken By** | | Prue Fieldes | |

| **No.** | Item | | | | | Discussion/Action | | | | | **Responsibility** |
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| Minutes | | | | | | | | | | | | | |
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| General Business | | | | | | | | | | | | | |
| 1 | **Introduction** | | | The Chair opened the meeting and there were no conflicts of interest to the agenda. There were no apologies and there were 2 corrections made to 14 March 2018 minutes. Ian to put them on NRAB website. | | | | | **Ian Dittmer** | | |
| 2 | **Review of the minutes recorded at the previous meeting held on**  **15 November 2017** | | | The previous NRAB minutes were taken as read by Chris Hood and seconded by John Schollum  Open actions are included in agenda items (below) or identified as carried forward. | | | | |  | | |
|  | **New Members** | | | No new members. | | | | |  | | |
| Regional Roundup | | | | | | | | | | | | |
| 3 | | | **Auckland**  **Northern** | | | | For many years the NRAB has a regional news round-up as an agenda item.  Many/some DHBs do not have membership on NRAB so each Clinical Lead/Manager to send in a summary prior to meeting. Embedded is PPT slide for you to use.  Include up to 3 news items and up to 3 risks that your unit faces. If you would like something discussed more fully then contact one of the NRAB members (or Ian Dittmer) so that more in depth discussion could be held.  **Northland DHB (Jenny Walker)**    **Waitemata DHB (Ian Dittmer**)    **Auckland DHB (Ian Dittmer)**      **Starship Hospital (Jane Ronaldson):**    **Counties Manukau DHB (Catherine Tracy)** | | | **Clinical Lead/Manager**  **Jenny Walker**  **Ian Dittmer**  **Jane Ronaldson**  **Catherine Tracy/**  **Chris Hood** | | |
|  | | | **Midland** | | | | **Waikato DHB (Mark Hodge)**    **Taranaki DHB: (Ian Dittmer)** | | | **Mark Hodge** | | |
|  | | | **Central** | | | | **Hawke’s Bay DHB (Andrew McNally)**    **MidCentral DHB: (Norman Panlilio/Curtis Walker)**  Nothing reported.  **Capital & Coast DHB and Hutt (Murray Leikis)** | | | **Norman Panlilio**  **Kay McLaughlin** | | |
|  | | | **South Island** | | | | **Upper South Island (Nelson)**  Murray to send to Prue  **Canterbury DHB (David MacGregor)**  Nothing sent in.    **Southern DHB (John Schollum)** | | | **Nick Cross**  **John Schollum** | | |
| New Business | | | | | | | | | | | | |
| 4 | | | **Resignation** | | | | Regarding Kimberley Reimers replacement next preferred candidate is being sorted and Ian Dittmer has CV’s of 2 candidates, one of which has indicated a firm expression of interest. The two candidates know that they would need to attend all of the meetings. Ian to send the 2 candidates CV’s around to everyone and Prue to organise a 10 minute teleconference at 8am one morning. A formal appointment to be made June/July and appointee to attend the next NRAB meeting. | | | **Ian Dittmer**  **Prue Fieldes** | | | |
| Medicines/Pharmac | | | | | | | | | | | | | |
| 5 | | | **PTAC/Pharmac** | | | | Attached is Ian’s Cinacalcet letter which he has sent to Helen Pilmore and she will  take this to PTAC subcommittee. PTAC to then make submission to Pharmac. | | | **Ian Dittmer** | | | |
| Ongoing Business | | | | | | | | | | | | | |
| 6 | | | **NZ Chapter of the ANZSN** | | | | Meeting this year is 12, 13 and 14 October. This to be put on ANZSN site. John Schollum is leading it and will get information out re this in the next couple of weeks. On the Sunday morning there is Education session for Registrars.  Murray’s position on Council finishes in November. Murray Leikis to send out asking for expressions of interest and arrange election. | | | **John Schollum/**  **Murray Leikis** | | | |
| 7 | | | **Nephrology Advanced Training** | | | | There are going to be 3 Supervisors Workshops in Auckland.  Noted that there are not a whole lot of unemployed Advanced Trainees. | | | **Murray Leikis** | | | |
| 8 | | | **Pharmac – HD Contracts** | | | | RFP time extended to end of this month. We want a proposal that we can work with from Baxter and Fresenius. We will wait and see what happens at the end of this month and take it from there. Expecting PPTS and want to know what we are paying for i.e. needs to be broken down e.g. lease to buy. Pharmac has asked them to itemise out non-specific consumables e.g. needles. DHB’s can then select what they want. There need to be clear responses if Baxter and Fresenius do not meet their obligations. Pharmac want significant savings to DHB’s. (Four other DHB’s are meeting Fresenius this Friday). Once contract drawn up there will be a start date.  Murray Leikis mentioned untrialled technologies. There is a new Baxter machine which they want to introduce into Units in New Zealand. Companies are trying to get things through, however, these need to be on the Pharmaceutical schedule. Everything to go on the Catalogue. Supplier to contact Pharmac. There will be an exceptions programme if product not listed. | | | **Sarah Penno** | | | |
| 9 | | | **ANZDATA** | | | | To be sent out with August Agenda and Previous Minutes. | | | **Suetonia Palmer**  **Sue Riddle** | | | |
| 10 | | | **Standards & Audits** | | | | Nil | | | **Suetonia Palmer** | | | |
| 11 | | | **National Viral Screening and Protection in Haemodialysis** | | | | Murray to send summary to Prue for minutes. Murray to draft a statement and send out to everyone. This to be discussed at next meeting. | | | **Murray Leikis/**  **Fredric Doss** | | | |
| 12 | | | **Emergency Management** | | | | Emergency Management – Kate Crawford to attend 8 August 2018 meet for ½ an hour regarding National Database. People to look at National Database before meeting. | | | **Kay McLaughlin/**  **Ian Dittmer**  **Everyone** | | | |
| 13 | | | **Fresenius** | | | | Ian to write to Fresenius regarding that they gave no warning re access to tubing and this is the only way small areas can do plasma exchange. | | | **Ian Dittmer** | | | |
| CKD | | | | | | | | | | | | | |
| 14. | | | **Late CKD Database** | | | | Ian Dittmer to make contact with Ola. | | | **Ian Dittmer/ Kay McLaughlin** | | | |
| Dialysis | | | | | | | | | | | | | |
| 15 | | | **PD Registry Update/PDOPPS Update** | | | | A general discussion took place. $30,000 required to complete PD Registry database. We have an alternative to PD Registry and that is ANZData. Ian Dittmer to talk to this when he and Nick Cross meet with the Minister. | | | **Ian Dittmer** | | | |
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| 16 | | | **National**  **Transplant Activity/Service** | | | | Nick Cross presented kidney Transplant Activity 2017.  Nick Cross asked for everyone to support Intensive Care colleagues. There is to be an opening for a new patient group. There is also to be a process mapping project re donation and transplantation. Units to send information back to Nick. There will be a day next year for everyone to get together. | | | **Nick Cross**  **Everyone** | | | |
| **Ministry of Health** | | | | | | | | | | | | |
| 17 | | | **Compensation for Live Donors** | | | | 40 people have received compensation. (People need to be losing money to get compensation). | | | **Nick Cross** | | | |
| 18 | | | **Report on Kidney Health New Zealand** | | | | KHNZ Report   * Max updated the meeting on ‘progress’ - or the lack thereof – in terms of the Ministry’s implementation of the Deceased Organ Donation Strategy. Apart from the Minister signing off on the NZ Blood Service being the Crown Agency responsible for the proposed National Body (initially this will largely be a relocation of ODNZ), no further progress towards the development of an Implementation Plan appears to have been made. KHNZ has recommended to the Minister that responsibility for developing the Implementation Plan be transferred to the NZBS as soon as possible, with the NZBS supported in this by a sector working group (including some sector representatives involved in drafting the Strategy) * KHNZ remains concerned at the Ministry’s failure to undertake any sort of evaluation and longer-term planning in relation to the CKD in primary care initiative. Chris Hood, John Collins and Max (each members of the original oversight group) had suggested a one-day sector-wide symposium later in the year. The Ministry, however, proposed instead that an independent evaluation of the initiative would be undertaken – but seem since to have backed away from that. To date the decision support software made freely available to GPs has been accessed in relation to some 10,000 individual patients, and is being used in around 400 practices. But this is only around a third of practices across NZ. Why the low uptake? Following discussion, it was agreed that the NRAB would support Kidney Health NZ requesting that the Ministry reconvene the oversight group (that previously met by teleconference) with a view to   + Determining clear Terms of Reference for an evaluation of the initiative – including why there is such variability of uptake in terms of the decision support tool, and how more comprehensive use of the software can be facilitated   + Identifying outstanding issues in relation to the rollout of the initiative and how these are to be addressed, and   + Determining a process for ensuring ongoing support for the initiative and transitioning its management to the primary healthcare setting. * It was also discussed whether there should be a primary health representative (e.g. a GP) on the NRAB. It was agreed that if the Ministry felt this was important – in terms of oversight of the CKD Primary Care initiative – then the Ministry should take responsibility for initiating this. | | | **Max Reid** | | | |
| **Standard Report Updates** | | | | | | | | | | | | | |
| 19 | | | **Subcommittee reports**  **1. Renal Nursing Advisory Group**  **2. Australian and NZ Dialysis Board of Practice** | | | | There was a Disaster Planning Meeting last month. Still working on Workforce survey. There is difficulty with members attending meetings. Terms of reference is being worked through.  Board meeting held on 26th April 2018;  -New board members; 2nd representative from WDHB and 2 representatives for Australia ratified and welcomed.  -New website for the society will be [www.nzasrdp.com](http://www.nzardp.com), work in progress to process online payment through website.  -Membership will be opened up to Australia Physiologists/Technologists in few weeks’ time.  -Established sub committees for Education/Portfolio and Website content development.  -Road show in May/June 2018 to Whangarei  -Renal Pharmacology module  at MIT will be extended to Melbourne in few months  -Next intake for Physiologist course at MIT will be in Jan 2019.  -CPRB- new portfolio system for all physiologists for CPD has been implemented.  -Plans for a seminar evening in NZ and educational evening in Melbourne towards end of this year underway. | | | **Mark Hodge/ Kay McLaughlin**  **Fredric Doss** | | | |
| 20 | | | **Ministry of Health** | | | |  | | | **Sue Riddle**  **Ian Dittmer/ Nick Cross** | | | |
| Other business | | | | | | | | | | | | |
| 21 | | **Research** | | | Nothing reported. | | | | **Murray Leikis**  **Jenny Walker** | | | |
| 22 | | **CMDHB Non-Resident** | | | This has been through every committee and been approved by Board and now awaiting Ministries comments. Initial comment from them was that they supported it but not to enact on it until hearing back from them. This needs to be sent to CEO’s. | | | | **Catherine Tracy** | | | |
| 23 | | **Immunisations** | | | John Schollum is co-ordinating vaccinations update | | | | **John Schollum** | | | |
| 24 | | **ANZSN - KPIWG** | | | KPIWG was set up by ANZSN to look at Australasia wide KPI’s. New Zealand has national standards so Andrew Henderson put his name forward as New Zealand representative. There are 2 years to come up with a set of KPI’s. Measuring things is important to us as well as patients and this to be this to be patient focused. How we work with Australia, or should we work with Australia to be looked at. We could learn from the Australians, New Zealand does things differently and we could have same KPI’s as Australia. Clinical measures to remain in Standards and Audits. Everyone is reinventing data they collect with Service Level Measure i.e. they are tracking different things. Quality Assurance shouldn’t be any different between New Zealand and Australia. Andrew Henderson to keep in contact with Suetonia Palmer and they can join by video conference if need be. KPI’s QIM’s should be suggestions not meanures.  KPI information could come out of ANZData and timely ANZData reporting would be required by Units. Andrew Henderson to have a meeting with Suetonia Palmer and Rachael Walker prior to the October meeting. Andrew Henderson also to talk to Nick Cross re transplant work-up. | | | | **Andrew Henderson/ Suetonia Palmer/Rahael Walker/Nick Cross** | | | |
| 25 | | **Nurses Strike** | | | Nurses strike may be Thursday 5 and 12 July 2018. Ian Dittmer to write a letter from NRAB that requirement is for Life Preserving 3 days a week minimum dialysis. Ian to find out whom to send letter to and copy everyone into it | | | | **Ian Dittmer** | | | |
| 26 | | **CARI Guidelines (Unpublished)** | | | Embedded is the unpublished CARI guidelines to go with Murray Leikis’ previous viral paper. | | | | **Murray Leikis** | | | |
| Next meeting | | | | | | | | | | | | |
| **Date:** 8 August 2018 | | | | | | | **Time**: 9.30am-2.30pm | **Venue:** Room GN7, Ground Floor North  Ministry of Health, 133 Molesworth St, Wellington | | | | | |
| **Dates for NRAB Meet 2018** | | | | | Wednesday 14 March  Wednesday 9 May  Wednesday 8 August  Wednesday 14 November  Venue: Ministry of Health, Wellington | | | | | | | |