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| MEETING DETAILS | |
| **Date and time:** | 9.30am to 2.30pm Wednesday 13 March 2019 |
| **Venue:** | Room GC1 (seats 18 people and has Video Conferencing Facilities), Ground Floor, Ministry of Health, 133 Molesworth St, Wellington |

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| Committee Members | |
| **Ian Dittmer (Chairperson),** **Kay McLaughlin, Suetonia Palmer, Chris Hood, Catherine Tracy, Mark Hodge, Jane Ronaldson, Sue Riddle, Jenny Walker, Carmel Gregan-Ford (Acting Kidney Health NZ), Nick Cross, Dee Hackett, Balaji Jagannathan, Ashik Hayat** | | | |
| **Apologies** | | Nick Cross, Kay McLaughlin (Kay phoned in) | |
| **Guests** | | Sarah Penno 12.15pm | |
| **Minutes Taken By** | | Prue Fieldes | |

| **No.** | Item | | | | | Discussion/Action | | | | | **Responsibility** |
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| Minutes | | | | | | | | | | | | | |
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| 1. General Business | | | | | | | | | | | | | |
| 1.a | **Introduction** | | | The Chair opened the meeting and there were no conflicts of interest to the agenda. There were no corrections made to 14 November 2018 minutes. Ian to put them on NRAB website. | | | | | **Ian Dittmer** | | |
| 1.b | **Review of the minutes recorded at the previous meeting held on**  **08 August 2018** | | | The previous NRAB minutes were taken as read by Jenny Walker and seconded by Chris Hood.  Open actions are included in agenda items (below) or identified as carried forward. | | | | |  | | |
| 1.c | **New Members Exiting Members**  **& Resignations** | | | New member Carmel Gregan-Ford (Acting Kidney Health NZ) was welcomed to team. | | | | | **Ian Dittmer** | | |
| 1. Regional Roundup | | | | | | | | | | | | |
|  | | | **Auckland**  **Northern** | | | | For many years the NRAB has a regional news round-up as an agenda item.  Many/some DHBs do not have membership on NRAB so each Clinical Lead/Manager to send in a summary prior to meeting. Embedded is PPT slide for you to use.  Include up to 3 news items and up to 3 risks that your unit faces. If you would like something discussed more fully then contact one of the NRAB members (or Ian Dittmer) so that more in depth discussion could be held.  **Northland DHB (Walaa Saweirs)**    If Northland happy with Renal IT System then the rest of us can go with it. Ian sending something to Walla re this  **Waitemata DHB (Janak De Zoysa)**    **Auckland DHB (Ian Dittmer)**    **Starship Hospital (William Wong/Jane Ronaldson):**  **Counties Manukau DHB (Chris Hood/Catherine Tracy)** | | | **Clinical Lead/Manager**  **Jenny Walker/Waala Sawiers**  **Ian Dittmer**  **Ian Dittmer**  **William Wong/Jane Ronaldson**  **Catherine Tracy/**  **Chris Hood** | | |
|  | | | **Midland** | | | | **Waikato DHB (Drew Henderson)**  **Taranaki DHB: (Ashik Hayat)** | | | **Drew Henderson/**  **Mark Hodge**  **Ashik Hayat** | | |
|  | | | **Central** | | | | **Hawke’s Bay DHB (Andrew McNally)**    **MidCentral DHB: Palmerston North (Norman Panlilio/Curtis Walker)**  Nothing reported.  **Capital & Coast DHB and Hutt (Philip Matheson)** | | | **Andrew McNally**  **Norman Panlilio**  **Kay McLaughlin** | | |
|  | | | **South Island** | | | | **Upper South Island (Nelson) (Bruce King)**  Nothing reported.  **Canterbury DHB (David MacGregor)**  Nothing reported.  **Southern DHB (John Schollum)**  Nothing reported. | | | **Murray Leikis**  **David MacGregor**  **Rob Walker/John Schollum** | | |
| 1. New Business | | | | | | | | | | | | |
| 3.a | | | **Review of National Travel Assistance Scheme** | | | | National Travel Assistance is now on Ministry of Health website. The strategic planning following the review is years away. Tricia Casey is on Committee and she has contributed. ?Role of NRAB. | | | **Carmel Gregan-Ford** | | | |
| 3.b | | | **KPI’s** | | | | 8 Aug 2018 Awaiting 1 page document from Drew re advances in 2016 NZ Nephrology Activity Report and a report on some of the key findings and questions. This to include a paragraph on what he thinks should happen re advances in report and some of the key findings and questions with plus side and also include Prems and Proms. Document to be sent to Ian Dittmer with a copy to Prue and Ian will then circulate to NRAB to endorse before going into minutes.  There should be a “Standard Item” called Quality Improvement at National meetings.  14 Nov 2018: Prue to email Drew for 1 page document.  13 Mar 2019: Currently, Standards and Audit items relating to quality of care in NZ are defined by Tier 2 items. There is currently a time-limited working group (sub-committee of the Dialysis Advisory Committee of ANZSN) considering Key Performance Indicators.  Dr Drew Henderson is a member of this group. The KPIs identified by this group will be presented at the DNT meeting of the ANZSN in September 2019. The NRAB will need to consider how these KPIs are considered in the Standards and Audit cycle of assessing NZ nephrology care.  Currently, the NRAB views that ANZDATA information for NZ nephrology care is reported to DHBs at the CEO level. It is the opinion of the NRAB that the primary mechanism for responding to issues of care quality are the responsibility of DHB processes. The NRAB doesn’t play a monitoring role, but may advise on specific issues to the Ministry and in respond to direct queries by DHBs and NZ clinicians. | | | **Drew Henderson/**  **Prue Fieldes**  **Suetonia Palmer** | | | |
| 1. Medicines/Pharmac | | | | | | | | | | | | | |
| 4.a | | | **PTAC/Pharmac** | | | | Nil | | | **Ian Dittmer** | | | |
| 4.b | | | **PTAC/Nehrology Subcommittee** | | | | No report. | | | **Nick Cross** | | | |
| 1. Ongoing Business | | | | | | | | | | | | | |
| 5.a | | | **NZ Chapter of the ANZSN** | | | | Shaune Noble, Executive Officer, ANZSN emailed Suetonia saying that DAC recommended, and the Honorary Executive agreed to send letters to the Health Ministers in all the Australian and NZ jurisdictions  and embedded document discussed at NRAB meet today.  Suetonia has taken over from Murray Leikis on Council. The next meeting is in October 2019 and is in Wellington and budgeted by the Society.  There is a constitutional review underway. The next Chapter meeting is in Tasmania in 2020. | | | **Suetonia Palmer** | | | |
| 5.b | | | **Dialysis Training Programme for Renal Advanced Trainee Registrars** | | | | 14 Nov 2018 Fredric presented Draft Dialysis Curriculum developed  for Advance Trainees (see embedded document), this is piloted at ADHB for Renal Registrar now. Copy will be circulated to NRAB members for feedback and suggestions. Fredric continued to progress attached and will give an update at NRAB meet 8 May 2019. 13 Mar 2019: Fredric to give update either 8 May or 14 August 2019 meeting. | | | **Fredric Doss** | | | |
| 5.c | | | **Nephrology Advanced Training** | | | | 14 Nov 2018: Ashik asked about accrediting centres for training. To contact Jamie Kendrick-Jones.  13 Mar 2019: Get chair of Advanced Training Committee to send a report into this meeting i.e. What are the numbers; Where they are in their training; Where they are training; Other issues; Which Centres are accredited and who is going to be discredited. Jamie Kendrick-Jones to be asked to send in a report annually. | | | **Ian Dittmer**  **Jamie Kendrick-Jones** | | | |
| 5.d | | | **Pharmac – HD Contracts** **(Fresenius)**  **Pharmac – Focus Group on Consultation** | | | | Progressing slowly and Pharmac going to Kapiti Coast re draft discussion with Fresenius re proposal. Pharmac boss is more open and keen to get it right. Sarah will try and keep us up-to-date. She will also talk to a couple of other DHB’s before signing off document.  Pharmac have set up meetings with DHB’s (they have a commitment to gaining quality advice) to outline proposal on managing fairer access to DHB hospital medical devices.  This is all online:- [www.pharmac.govt.nz/hospital-devices/consultation](http://www.pharmac.govt.nz/hospital-devices/consultation) . They would like everyone to be involved, doctors, nurses, technicians etc and consultation is open until end of June. | | | **Sarah Penno** | | | |
| 5.e | | | **Standards & Audits** | | | | Nil | | | **Suetonia Palmer** | | | |
| 5.f | | | **Emergency Management** | | | | 8 Aug 2018: Emergency Management – Kate Crawford [Kate\_Crawford@moh.govt.nz](mailto:Kate_Crawford@moh.govt.nz) went through the Emergency Management (EMIS)system that is available to us. Kate is happy for units to ring her and discuss applications including in an emergency.  Ian will send a note to all Service Clinical Directors and Managers advising them of the system and encouraging participation after he has consulted with Kay McLaughlin and Catherine Tracy.  14 Nov 2018: Nothing reported.  13 Mar 2019: No report. | | | **Kate Crawford/**  **Ian Dittmer/**  **Kay McLaughlin/ Catherine Tracy** | | | |
| 5.g | | | **ANZData** | | | | Suetonia to present ANZdata Report to NRAB at 8 May meeting.  Part of data is transferred from New Zealand Blood Service. Ian to write back to them to say it is appropriate to transfer information back. We are not consenting patients but giving them a form that they sign once. It is up to the patient to say if they want to opt out. HOD’s to be informed to have this documented somewhere re ANZData Reports. Ian to put letter out to all CD’s/HOD’s. | | | **Suetonia Palmer**  **Ian Dittmer** | | | |
| 1. CKD | | | | | | | | | | | | | |
|  | | | **Late CKD Database** | | | | 14 Nov 2018: Ola Otuafi presentation embedded.  Ian Dittmer to talk to Nick Cross re consent for collecting data.  How to make the most of database discussed. Kay McLaughlin to go back to Ola Otuafi with queries. Numbers to be sent to Ola Otuafi not names. Ashik Hayat to be included in group with Ola, Ian, Nick, Dee and Suetonia.  How do we account for it?  How many databases can people get rid of in order to use this one?  Murray Leikis and Kay McLaughlin to download this database.  Ola Otuafi to show this to Suetonia Palmer.  Ian asked for 2 columns for ethnicity.  Murray Leikis asked, “How do people access database”?  Dee Hackett thought it worthwhile to have Late CKD database.  Snomed from Ministry of Health discussed and Dee Hackett to re-engage about Snomad. Ian Dittmer to talk to Nick Cross re this.  Ian thanked Ola re Database and we will continue to proceed with this.  13 Mar 2019:   1. CKD Registry – data points people collect 2. 1 3. What Registry might be   To be modelled on ANZData way.  There are issues around consent.  Safety issue.  Whom responsible for storage of information.  ?Process  Information about database to be given to each Renal Services Service Clinical Director/HOD around the country.  Ian Dittmer is in discussions with Ministry of Health regarding patient consent and appropriate storage of patient data  ·         The working group have not met yet, they will be meeting soon and discussing the most appropriate platform for this database (is excel suitable for this ?) and if it should be incorporated into the ANZdata registry  ·         The issue of making sure abbreviations are clearly defined as not all renal units use the same abbreviations eg. HHD could mean hospital haemodialysis or home haemodialysis  ·         Kay asked if all renal services have been formally informed about the database development and suggested that service leaders and managers for each renal unit in NZ be informed before any patient information is shared. | | | **Ian Dittmer/ Nick Cross/**  **Kay McLaughlin/**  **Ola Otuafi/**  **Ashik Hayat/**  **Suetonia Palmer**  **Dee Hackett/**  **Ian Dittmer/**  **Nick Cross** | | | |
| 1. Dialysis | | | | | | | | | | | | | |
|  | | | **PD Registry Update/PDOPPS Update** | | | | 14 Nov 2018: It is hoped that TeachPD will assist the development of PD registry. There needs to be concrete progress over the next 12 months. Murray, John S and Ian to work on a letter.  13 Mar 2019: Ian will contact and provide encouragement re most recent meeting. Publish data for as many units as possible. Suetonia is ready to write New Zealand report, however, she needs the data. Teach PD Trial has huge funding in Australia. New Zealand still going through “granting process”. | | | **Murray Leikis/ John Schollum** | | | |
| 1. **National Transplant Service** | | | | | | | | | | | | | |
|  | | | **National**  **Transplant Activity/Service** | | | | TSANZ have said it is about time to have another TSANZ meeting. New Zealand meeting is coming up in 2021 and not to have it in Auckland but in Wellington, Christchurch or Queenstown. Nick has asked TSANZ if the 2024 World Meeting can be held in Auckland. | | | **Nick Cross/**  **Ian Dittmer** | | | |
| 1. **Ministry of Health** | | | | | | | | | | | | |
|  | | |  | | | | Priorities have stayed stable. Ministry is keen for people to submit on Health and Disability Review <https://systemreview.health.govt.nz/> . You can email Sue Riddle [Sue\_Riddle@moh.govt.nz](mailto:Sue_Riddle@moh.govt.nz) and she can send you link to any of the presentation. | | | **Sue Riddle**  **Everyone** | | | |
| 1. **Kidney Health New Zealand** | | | | | | | | | | | | | |
|  | | | **Report on Kidney Health New Zealand** | | | | World Kidney Day 14 March, the theme is “Kidney Health for Everyone Everywhere” we are working on a social media campaign using Instagram, Facebook and Twitter where we will have a series of video clips with people sharing their stories of kidney disease. We will also use this time to introduce our KHNZ Ambassadors Wyatt and Jenna Crockett. Jenna received a kidney transplant three years ago from a friend, Wyatt has recently retired as from the All Blacks and Crusaders rugby teams, where he played more than 100 games and is highly respected and happy to use his profile to support us.  Away from Home Dialysis  Carmel had a teleconference with Craig Johnson, GM, Strategy, Planning and Performance Mid Central DHB to discuss Away from Home dialysis. This is an ongoing issue with no real improvement. She suggested that the original proposal for KHNZ to coordinate the AFH Dialysis for NZ was not an option currently due to lack of capacity, both from within KHNZ and the dialysis units. Further discussion is required at the DHB level to find a way to move this forward.  There has been an initial discussion with the Medical Director of Kidney Health Australia, Shilpa Jesudason regarding the issues of Away from Home Dialysis, and she organised to catch up at the ISN World Congress in Melbourne to talk about their proposed SWAP initiative.  People to email Carmel with any questions re Home Dialysis. Away from Home Dialysis to be done in a timely manner. Is there anything we can do? Put it in Standards or Tier 2 document? Some direction is required from NRAB. Ian to send around for consultation. Dee to enquire to see if there is anything similar in Oncology.  Mid Central Health  In a recent phone call with Amanda Driffil Service Manager at Mid Central Health and further correspondence there are several initiatives underway to improve the current situation. These include;   * An increase in nursing FTE in an effort to support the increase in the numbers of home training of patients and a reduction in the patient nurse ratio in the incentre unit from 1:4 to 1:3 * Relocation of the self-care facility to a self-care unit within the hospital grounds, with the number of stations increasing from six to eight * Doubling the numbers of patients being trained for home dialysis from two to four. * Work is being done for the establishment of a community-based dialysis facility, for those patients unable to dialyse at home. This would enable them to dialyse independently in a safe environment, the DHB is working with Pae Ora Maori Health Directorate on this, looking at extending this to Whanganui further on. * A project group including management, analytical and clinical staff are developing a framework to establish a new incentre dialysis including factors in annual growth rates and factoring growth in home dialysis and community-based dialysis.   This work is being overseen by the Renal Governance group which comprises of representatives from Mid Central and Wanganui DHBs. KHNZ CEO has been invited to visit the staff and facilities in early April. | | | **Carmel Gregan-Ford**  **Everyone**  **Ian Dittmer**  **Dee Hackett** | | | |
| 1. **Standard Report Updates** | | | | | | | | | | | | | |
| 11.a  11.b | | | **Subcommittee reports**  **1. Renal Nursing Advisory Group**  **2. Australian and NZ Dialysis Board of Practice** | | | | 14 Nov 2018: Copy of Workforce survey sent in by Mark Hodge Some questions asked at this meeting: Questions asked: What is important to be collected and how often to be collected e.g. 2 yearly, Purpose of database? Is there an easier way to present it? Could people just go into it and enter data. Take out Transplant patients and donor clinics and get this information from different place. This is good to have and Dee Hackett and Catherine Tracy to summarise something and send to Mark. 13 Mar 2019: There is a meeting next week so email Mark Hodge [mark.hodge@waikatodhb.health.nz](mailto:mark.hodge@waikatodhb.health.nz) if you want to add anything to Workforce survey.   * Prof.  Steve Holt  accepted to be the Australian nephrologist from ANZSN representing the society and  ratified in last board meeting * Education day on 2nd May in Melbourne is planned. * e portfolio system with CPRB is working well. * Continue to have discussion with Manukau Institute of Technology regarding renal physiologist course, last student cohort completed in June 2018. Recent changes to immigration rules and internal funding structure changes affected the programme. Fear of losing NZQA accreditation. Suggestion to convert the programme to post grad level 8. Discussions  on going. * Working with other course providers to establish the renal programme  i.e. University of Otago as they currently run other physiologist programmes such as  respiratory and sleep. * Swinburne university undergraduate degree programme(4 year degree) has 12 month professional placement in third year included renal this year. 2 students starting 12 month professional placement in renal at RMH in March * James Cook University have (post) Grad Dip Medical Science (Level 8) which currently runs cardiac, respiratory, sleep, and neuro. They are keen to include renal in the programme 2020. Aim of program is to train a multidisciplinary physiologist; students complete 3 x 10 week rotations to 3 of the 4 areas then return to the area of their choice for their final 10 weeks.   Ian to write a letter of support on behalf of NRAB. | | | **Mark Hodge/ Dee Hackett/**  **Catherine Tracy**  **Everyone**  **Balaji Jagannathan**  **Ian Dittmer** | | | |
| 1. Other business | | | | | | | | | | | | |
| 12.a | | **Research** | | | No update. | | | | **Murray Leikis**  **Jenny Walker** | | | |
| 12.b | | **Waikato DHB Policy Discuss** | | | Peter Sizeland to attend in person or by video conference at 13 March 2019 meet to present this. | | | | **Peter Sizeland** | | | |
| 12.c | | **Mobile Dialysis Units** | | | Containers are set up as mobile dialysis units and the southern CNM was wondering about their usefulness as emergency dialysis units in a time of crisis (see embedded document). | | | | **Mark Hodge** | | | |
| 12.d | | **Renal IT System** | | | From previous meeting: Allister Williams presented embedded document to see if other DHB’s willing to adopt. (We have got 20 different implementations amongst all the DHB’s). Allister said it would cost half a million to run collectively amongst all DHB’s over 5 years and it would also be time consuming for first few years.Patient cannot see anything. Somequestions asked were:- Does it talk to ANZData, how much time to enter data, does dialysis data go in on a monthly basis, who supervises system, E prescribing – can it be entered in to.  Northland DHB will be installing mid year. We look forward to report back at that stage | | | | **Allister Williams** | | | |
| 12.e | | **Anti-Phospolipase A2 receptors antibodies testing discussion** | | | Embedded document from Tze Goh discussed at meeting. Ian to draft a letter to Immunologists from Northern Service re continuing to send samples to Hunter Lab due to lack of Immune-pathologist in Counties Manukau. | | | | **Ian Dittmer** | | | |
| 12.f | | **Renal Replacement Therapy in Non-Eligible Patients** | | | Hari Talreja Renal Physician Counties Manukau emailed Ian Dittmer end of 2018, saying he was planning a study on non-resident patients needing RRT in NZ and that he has got the HDEC approval.  “We are mainly looking at incidence, socio-demographic data. The study would involve collecting data from individual centres across NZ and so we are dependent upon the data they share”.  NRAB committee agreed it was a good project. Ian to send Hari email to say it is approved. | | | | **Ian Dittmer/Hari Talreja** | | | |
| 12.g | | **PD in Rest Homes/Care Facilities** | | | Catherine asked people’s views re training for Rest Homes and Private Hospitals; do we need to credit institutions and credential staff etc and Jenny spoke on Corodel. A statement is required from NRAB and Ian to draft a letter re specialised treatment. | | | | **Catherine Tracy**  **Ian Dittmer** | | | |
| 12.h | | **New Consumer Rep** | | | Six applications were received for Consumer Rep position. These were all good and three were put on short list. There was a show of hands and Brett Butterworth was selected and Ian heard back from Brett during meeting to say that he had accepted. | | | | **Ian Dittmer**  **Carmel Gregan-Ford** | | | |
| 12.i | | **Amiloride** | | | Walter van der Merwe emailed Ian on 9 January 2019 to say “I have (as of today) put in 11 NPPA applications for the Arrow tablet form of amiloride. Lauren, you mention in your email the need to provide evidence that funded alternatives (including liquid amiloride) are unsuitable.  Ian to write to Walter to say that no-one replied and that we would not be following up | | | | **Ian Dittmer** | | | |
| 12.j | | **NRAB Committee** | | | Ian would like to stay until end of 2020. A decision to be made for Catherine to stay on. Kay has to retire at the end of 2019. | | | |  | | | |
| 12.k | | **Waikato DHB Policy Discussion Policy** | | | Nothing discussed | | | |  | | | |
| Next meeting | | | | | | | | | | | | |
| **Date:** 8 May 2019 | | | | | | | **Time**: 9.30am-2.30pm | **Venue:** Room GC1 (seats 18 people around table and has Video Conferencing Facilities), Ground Floor, Ministry of Health, 133 Molesworth St, Wellington | | | | | |
| **Dates for NRAB Meet 2019** | | | | | Wednesday 13 March  Wednesday 8 May, Rm GC1, MOH  Wednesday 14 August Room GN9, MOH  Wednesday 13 November | | | | | | | |