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| MEETING DETAILS | |
| **Date and time:** | 9.30am to 2.30pm Wednesday 14 March 2018 |
| **Venue:** | Ministry of Health, Room GN.7, 133 Molesworth St, Wellington |

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| Committee Members | |
| Ian Dittmer (Chairperson), Kay McLaughlin, Fredric Doss, John Schollum, Catherine Tracy, Kimberley Reimers, Mark Hodge, Max Reid, Jenny Walker, Nick Cross, Chris Hood, Murray Leikis, Sue Riddle, Jane Ronaldson, Yang Zhang-Farhi | | | |
| **Apologies** | | Nick Cross, Kimberley Reimers, Mark Hodge | |
| **Guests** | | Suetonia Palmer, Walaa Saweirs | |
| **Minutes Taken By** | | Prue Fieldes | |

| **No.** | Item | | | | | Discussion/Action | | | | | **Responsibility** |
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| Minutes | | | | | | | | | | | | | |
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| General Business | | | | | | | | | | | | | |
| 1 | **Introduction** | | | The Chair opened the meeting and there were no conflicts of interest to the agenda. Apologies were noted as above and there was a minutes silence to honour Tonya Kara. | | | | |  | | |
| 2 | **Review of the minutes recorded at the previous meeting held on**  **15 November 2017** | | | The previous NRAB minutes were taken as read by Chris Hood and seconded by John Schollum  Open actions are included in agenda items (below) or identified as carried forward. | | | | |  | | |
|  | **New Members** | | | Yang Zhang-Farhi was welcomed to the team. | | | | |  | | |
| Regional Roundup | | | | | | | | | | | | |
| 3 | | | **Auckland**  **Northern** | | | | For many years the NRAB has a regional news round-up as an agenda item.  Many/some DHBs do not have membership on NRAB so at the last meeting we decided that we would ask each Clinical Lead/Manager to send in a summary. Embedded is PPT slide for you to use.  Include up to 3 news items and up to 3 risks that your unit faces. If you would like something discussed more fully then contact one of the NRAB members (or Ian Dittmer) so that more in depth discussion could be held.  For example the Auckland DHB one might be  News     1. Most transplants in calendar year                2. New dialysis unit progressing  Risks     1. Sub-standard old dialysis unit                2. Staff resignations  **Northland DHB (Jenny Walker)**  See embedded document from Northland. People agreed that Fresenius terms are unacceptable and letter to be sent from NRAB. Jenny to draft a letter and send to Ian to approve. Northland has been credentialed.  **Waitemata DHB (Ian Dittmer**)  See embedded document from Waitemata.  **Auckland DHB (Ian Dittmer)**  Due to increase in number of transplants Nephrologist on Transplant Service has little time for anything else. See embedded document from Auckland.    **Starship Hospital (Jane Ronaldson):**  There are only 3FTE Nephrologists instead of 3.6FTE. 0.6FTE consultant working full-time to make up to 3FTE. A locum is being pushed out to July 2018 and a potential full-time replacement is coming from UK in May for a 2 week assessment of the position. Service for accreditation later in the year for fellow programme.  **Counties Manukau DHB (Catherine Tracy)**  Starting Nocturnal shift 23 April with 6 patients to begin with followed by 12 patients, however funding will be an issue. Changing way of doing Home Therapies. Going to Treasury in August re renovation of Scott Dialysis Unit. Building project is tied to funding being approved for a Cath Lab on the floor above. Home Therapies Building is substandard. There is a problem with Tenckhoff lists. Waiting lists will get worse. | | | **Clinical Lead/Manager**  **Jenny Walker**  **Ian Dittmer**  **Jane Ronaldson**  **Catherine Tracy/**  **Chris Hood** | | |
|  | | | **Midland** | | | | **Waikato DHB (Mark Hodge)**  Two new physicians have started – Lai Chan and Angus Turnbull.  New FTE for PD , CKD, Transplant 2x Home HD, 7 for In-centre HD.  New approved business case for 10 new In-Centre dialysis spots  by securing new old ward to move Assisted care seats to.  New S/W FTE.  Psychologist approved 0.5FTE but awaiting appointment.  New FTE technician and front of house reception staff  **Taranaki DHB: (Ian Dittmer)**  No response. | | | **Mark Hodge** | | |
|  | | | **Central** | | | | **Hawke’s Bay DHB (Andrew McNally)**  Nothing sent in.  **MidCentral DHB: (Norman Panlilio / Curtis Walker)**  Max is meeting with funding people in Wanganui. One of the Clinical Directors is happy to go with Max.  See embedded document from MidCentral.  **Capital & Coast DHB and Hutt (Murray Leikis)**  They have moved again. There are risks with haemodialysis at capacity. | | | **Max Reid/**  **A Clinical Director**  **Kay McLaughlin** | | |
|  | | | **South Island** | | | | **Upper South Island (Nelson)**  Nothing sent in.  **Canterbury DHB (David MacGregor)**  Nothing sent in.    **Southern DHB (John Schollum)**  Nothing sent in. There are no risks. | | | **Nick Cross**  **John Schollum** | | |
| New Business | | | | | | | | | | | | |
| 4 | | | **Resignation** | | | | Kimberley Reimers has advised the Chair of her resignation from NRAB. Ian to send a letter to Clinical Heads of Units to take over from Kimberley. New person would need to attend meetings. | | | **Ian Dittmer** | | | |
| Medicines/Pharmac | | | | | | | | | | | | | |
| 5 | | | **Ferrinject**  **Cinacalcet** | | | | This is signed off and done.  Pharmac Committee are looking again at Cinacalcet. Helen Pilmore is going to a meeting on 20 March 2018 and Ian will write to the Renal Advisory Board after that. | | | **Ian Dittmer**  **Ian Dittmer** | | | |
| Ongoing Business | | | | | | | | | | | | | |
| 6 | | | **NZ Chapter of the ANZSN** | | | | **From This Meet:** Meeting this year is 12, 13 and 14 October. John Schollum is leading it. This to be put on ANZSN site. On the Sunday morning there is a College Meeting for SMO’s. Murray’s position on Council finishes in November. Murray Leikis to send out something for someone to volunteer. | | | **Murray Leikis** | | | |
| 7 | | | **Nephrology Advanced Training** | | | | There are time issues with work served and non-renal issues. There are a few changes in Advanced Training with standard of projects and timing of projects. We are not training too many people at the moment. | | | **Murray Leikis** | | | |
| 8 | | | **Pharmac – HD Contracts** | | | | Nothing reported. Sarah Penno to be invited to next NRAB meet. | | | **Sarah Penno** | | | |
| 9 | | | **PTAC Nephrology Subcommittee** | | | |  | | |  | | | |
| 10 | | | **ANZDATA** | | | | **From This Meet:** Suetonia Palmer presented ANZData Report; CKD or Supportive Care not included (see attached email). There have been preliminary discussions to see if there might be funding. Privacy form has not been signed off. Age appropriate forms for children to be signed off by NRAB. Reports for 2016 now being written. Suetonia is happy to work through everyone on ANZData to have their Postcodes on. This to be done annually (people putting in Hotel address has been a problem).There are also problems with patients being registered in Auckland when they come for treatment when they are from another DHB. Suetonia to sort and is happy to contact June Atkinson whom worked on Census for tips. Ian and Murray have key measures of performance information and Ian to get back to Suetonia re this. Suetonia to be invited to report Standards and Audits each August and have the morning tea to lunch time slot.  Is there capacity for MOH to help? Sue Riddle to look into it and link Suetonia into it. | | | **Suetonia Palmer**  **Sue Riddle** | | | |
| 11 | | | **Standards & Audits** | | | |  | | | **Suetonia Palmer** | | | |
| 12 | | | **Critical Thresholds for Lab Values** | | | |  | | | **Murray Leikis** | | | |
| 13 | | | **National Viral Screening and Protection in Haemodialysis** | | | | Now onto Version 3 and waiting on feedback from people on local infection control.  There is a recommendation for minimum standards   Hep B & C.   Isolation of Practices and Cleaning to be put on website.  Put a review date.  Fredric will be responsible person for this as ANZ Dialysis Board of Practice representative person.  Murray to bring it back to next meeting.  Viral testing does not require Consent. | | | **Murray Leikis/**  **Fredric Doss** | | | |
| 14 | | | **Emergency Management** | | | | Emergency Management – Kate Crawford, deputy director emergency management phoned in to the meeting from Auckland.  ·         The renal service page MoH website has been reconstructed and all of the emergency management plan sent to Kay have been uploaded onto the page.  ·         The units that have sent their emergency management plans are Northland, Auckland, Midlands, Wellington and Dunedin. There are a number of other units that have not sent their plans or do not have plans.  ·         Kate provided a list of local emergency management personnel, one contact person for each renal unit in New Zealand, to assist with registration and training on the MoH’s  ‘Health EMIS system’.  ·         Kate Crawford (MOH) will attend the next NRAB meeting on 9 May to present the updated website and go over the registration and training process | | | **Kay McLaughlin/**  **Ian Dittmer** | | | |
| CKD | | | | | | | | | | | | | |
| 15 | | | **Late CKD Database** | | | | Report from CKD Meeting.  ??Ian meeting CKD Nurse Specialists re Pre-dialysis spread sheet. | | | **Ian Dittmer/ Kay McLaughlin** | | | |
| Dialysis | | | | | | | | | | | | | |
| 16 | | | **PD Registry Update/PDOPPS Update** | | | | Walaa Saweirs presented information regarding for the NZPD Registry.  The registry was inaugurated in 1986 and relied upon paper forms until 2013. There was a delay in widespread use of the on-line format due to server issues within DHB/hA. Paperless 2013-2014.  There are IT related and clinical data input issues.  Gerald looking at easier data entry and home page. This was up and running in 2017 in a test format.  It will require some funding to finish the full upgrade to the system. NZPDR had stagnated over the last 6 years but in the last couple of years has made an improvement.  The issue of data entry was discussed – Counties CV system has required much work to have up and running, and so now the drive is for this to be the only data entry point. A connection with NZPDR would potentially cost $¾ million.  Real time CPI’s dependent on data going in. Requires some up-skilling, and as with all changes, there will be a period of difficulty. There is an ANZData link. ANZData want the information.  There was a working group from ten of the eleven units. Every Unit is contributing. Megan Upjohn does ANZData on paper for Counties Manukau and is going back through issues with data and trying to minimise inaccuracies. Units are working with Megan in general to sort the issues. Without good input the output is not good. Everyone needs to be on-board otherwise it falls over.  Funding:  Every DHB is top sliced. It’s a small amount of money. NZPDR Finances are non-existent and only have 0.2FTE Co-ordinator running around the country. IT input is via Gerald who also has a very full fulltime clinical post in Waikato. Ian to find out how much funding ANZData gets and let Walaa know.  Walaa stated that NZPDR needs about $30,000 to fully complete the new software. NRAB to approach Ministry - Ian happy to progress – ask for 1 off grant if everyone happy for this.  NRAB felt that NZPDR should be independent of it in terms of governance, including the choice of Chair.  Chris Hood asked re need to run an annual report – with the new software, each unit will have real-time CPIs if their data input is correct. It was agreed that there should be an annual report as part of Standards & Audit. Walaa in contact with Suetonia about this already.  Jenny Walker questioned if Units to be asked permission to use their data – there is a research request protocol. Walaa will send the various updates of this to all heads of unit, having sent this form last week around the units following Home Therapies Conference. Data capture consent is along with ANZData consent.  The question asked was “Is it worth proceeding with this?” – the consensus was yes with a proviso that there is visible output. Something to be prepared by NZ Chapter meeting in October and presented there.  Walaa will send round NZPDR agreed KPIs etc to all Heads of Unit over the coming month. | | | **Walaa Saweirs** | | | |
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| 17 | | | **National**  **Transplant Activity/Service** | | | | Nick Cross sent embedded presentation. There is ongoing increase in deceased donors. The main increase is in donation after cardiac death. | | | **Nick Cross** | | | |
| **Ministry of Health** | | | | | | | | | | | | |
| 18 | | | **Compensation for Live Donors** | | | | (See third slide in embedded presentation in Item 17 above). | | | **Nick Cross** | | | |
| 19 | | | **Report on Kidney Health New Zealand** | | | | * Yang reported on the recent KHNZ Consumer Council meeting. Main area of ongoing concern expressed by Consumer Council related to variability of service provision and support between rural and urban settings. For example, for rural patients a Renal Nurse visits once a month, machines break down, less support for home dialysis.  Renal units need to recognise that 1 size does not fit all and additional support is required for dialysis patients living further from a physical unit and team. * Max noted that the value of the Council meetings is clear from both a consumer and KHNZ perspective.  KHNZ looking at a North Island and a South Island gathering between full annual meetings of the Council. Report on Council meeting to go up on KHNZ website. * Holiday dialysis – various ideas being considered to make ‘away from home’ dialysis more readily accessible to NZ patients within NZ – e.g. Kidney Health taking responsibility for coordinating out of area holiday dialysis.  Felt that having an empty chair in each Unit available to be prioritised for AFH dialysis may not be feasible.  New South Wales also now has a Red Kidney bus free for New Zealanders to use.  They need to book it ahead and dialysis treatment is free. * Chris asked Max whether KHNZ would be interested in trialling support for patients via Apps and Social Media. | | | **Max Reid/ Yang Zhang-Farhi** | | | |
| **Standard Report Updates** | | | | | | | | | | | | | |
| 20 | | | **Subcommittee reports**  **1. Renal Nursing Advisory Group**  **2. Australian and NZ Dialysis Board of Practice** | | | | Nothing reported.  -Next Board meeting is end of April. Two board members will represent Australia Technologist / Physiologist  Updated competencies & scopes document circulated to NRAB. This will be uploaded to NRAB website and old roles & responsibility document to  be archived .  NRAB acknowledged that document is comprehensive & the great work  of NZASRDP.  - MIT physiologist course - next intake July 2018- blended / online delivery . Clinical placement will be done outside Auckland units . Dunedin expresses interest to take student placement. This model will be used to extend the course to Melbourne.  - 15 credit Renal pharmacology paper for current  dialysis staff ( nurses / physiologists), online , one day block module & assessments held in October 2017 was huge success . This course will be e tended to Melbourne.  Physiologists can do Prescribing pathway courses. | | | **Mark Hodge/ Kay McLaughlin**  **Fredric Doss** | | | |
| 21 | | | **Ministry of Health** | | | | MOH is responding to new Minister re 4 new priority areas. The Ministry to set things up with the new D.G. Stephen McKernan is looking at performance within Ministry as well as Health System wide performance. Ian Dittmer and Nick Cross to write to Ministers office to get an appointment later in the year. | | | **Sue Riddle**  **Ian Dittmer/ Nick Cross** | | | |
| Other business | | | | | | | | | | | | |
| 22 | | **Research** | | | There will be an update from Nephrology Meeting.  Jenny Walker has enquired with University of Auckland to see if there could be a paper created re Research | | | | **Murray Leikis**  **Jenny Walker** | | | |
| 23 | | **CMDHB Non-Resident** | | | . | | | | **Catherine Tracy** | | | |
| 24 | | **Immunisations** | | | John Schollum is co-ordinating vaccinations. | | | | **John Schollum** | | | |
| 25 | | **Dates for NRAB Meet 2018** | | | Wednesday 14 March  Wednesday 9 May  Wednesday 8 August  Wednesday 14 November  Venue: Ministry of Health, Wellington | | | |  | | | |
| Next meeting | | | | | | | | | | | | |
| **Date:** 9 May 2018 | | | | | | | **Time**: 9.30am-2.30pm | **Venue:** Room GN7, Ground Floor North  Ministry of Health, 133 Molesworth St, Wellington | | | | | |