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| MEETING DETAILS FOR WEBSITE | |
| **Date and time:** | 9.30am to 2.30pm Wednesday 14 August 2019 |
| **Venue:** | Room GC1 (seats 18 people and has Video Conferencing Facilities), Ground Floor, Ministry of Health, 133 Molesworth St, Wellington |

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| Committee Members | |
| **Ian Dittmer (Chairperson),** **Kay McLaughlin, Nick Cross, Chris Hood, Catherine Tracy, Mark Hodge, Jane Ronaldson, Sue Riddle, Jenny Walker, Michael Campbell, Nick Cross, Dee Hackett, Balaji Jagannathan, Ashik Hayat, Brett Butterworth, Suetonia Palmer** | | | |
| **Apologies** | | **Nick Cross, Prue Fieldes, Ashik Hayat,** **Mark Hodge and Suetonia Palmer** | |
| **Guests** | | Fredric Doss, Jane Potiki, Dr Waala Sawiers via teleconference | |
| **Minutes Taken By** | | Fredric Doss and Jenny Walker | |

| **No.** | Item | | | | | Discussion/Action | | | | | **Responsibility** |
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| Minutes | | | | | | | | | | | | | |
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| 1. General Business | | | | | | | | | | | | | |
| **1.a** | **Introduction** | | | The Chair opened the meeting and there were no conflicts of interest to the agenda. There were no corrections made to 8May 2019 minutes. Ian to put them on NRAB website. | | | | | **Ian Dittmer** | | |
| **1.b** | **Review of the minutes recorded at the previous meeting held on**  **8 May 2019** | | | The previous NRAB minutes were taken as read by Ian and everyone else seconded.  Open actions are included in agenda items (below) or identified as carried forward. | | | | |  | | |
| **1.c** | **New Members Exiting Members**  **& Resignations** | | | Michael Campbell was welcomed to the team. | | | | | **Ian Dittmer** | | |
| 1. Regional Roundup | | | | | | | | | | | | |
|  | | | **Auckland**  **Northern** | | | | For many years the NRAB has a regional news round-up as an agenda item.  Many/some DHBs do not have membership on NRAB so each Clinical Lead/Manager to send in a summary prior to meeting. Embedded is PPT slide for you to use.  Include up to 3 news items and up to 3 risks that your unit faces. If you would like something discussed more fully then contact one of the NRAB members (or Ian Dittmer) so that more in depth discussion could be held.  **Northland DHB (Walaa Saweirs)**    A new IT system is being trialled.    **Waitemata DHB (Janak De Zoysa)**    **Auckland DHB (Ian Dittmer)**      **Starship Hospital (William Wong/Jane Ronaldson):**  Nothing reported.  **Counties Manukau DHB (Chris Hood/Catherine Tracy)** | | | **Clinical Lead/Manager**  **Jenny Walker/Waala Sawiers**  **Janak De Zoysa**  **Ian Dittmer**  **William Wong/Jane Ronaldson**  **Catherine Tracy/**  **Chris Hood** | | |
|  | | | **Midland** | | | | **Waikato DHB (Drew Henderson)**    **Taranaki DHB: (Ashik Hayat)**  No update | | | **Drew Henderson/**  **Mark Hodge**  **Ashik Hayat** | | |
|  | | | **Central** | | | | **Hawke’s Bay DHB (Andrew McNally)**    **MidCentral DHB: Palmerston North (Norman Panlilio/Curtis Walker)**    **Capital & Coast DHB and Hutt (Philip Matheson)** | | | **Andrew McNally**  **Norman Panlilio**  **Kay McLaughlin** | | |
|  | | | **South Island** | | | | **Upper South Island (Nelson) (Bruce King)**  Nothing reported.  **Canterbury DHB (David MacGregor)**    **Southern DHB (Rob Walker)** | | | **David MacGregor**  **Rob Walker/John Schollum** | | |
| 1. New Business | | | | | | | | | | | | |
| **3** | | | **KPI’s** | | | | [https://online.flowpaper.com/741a0715/2017NZNephrologyreport/#page=1](https://scanmail.trustwave.com/?c=7264&d=zO2t3K6Xw3jcQpKYaibGJCFZiahrUpWsZYjlzvtUmA&u=https%3a%2f%2fonline%2eflowpaper%2ecom%2f741a0715%2f2017NZNephrologyreport%2f%23page%3d1)  Suetonia Palmer and Rachel Walker have been working on draft report. Once happy with it it can go live.  Ian Dittmer presenting Supervision report to Nick Cross in two weeks’ time.  Many Units not receiving Peritonitis Guidelines.  Suetonia Palmer to find out from ANZData re observations with missing values and then explain this back to NRAB.  Everyone agreed that we want Suetonia Palmer to keep doing this report.  The Pre-dialysis data: excel spread sheet – locked passwords – send by email. Gerald thinks it might be able to be run along with PD Registry. Ian Dittmer to liaise with Ola Otuafi and Tina Sun.  14 Aug 2019 Meeting : No update | | | **Drew Henderson**  **Suetonia Palmer** | | | |
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| **4** | | | **Revision of the Ministry's service specification for ANZDATA services from 1 July 2020** | | | | No update | | | **Annette Pack/ Jane Potiki**  **Ian Dittmer** | | | |
| **5** | | | **ANZSN President Letter To NRAB** | | | | Embedded letter sent. | | | **Ian Dittmer** | | | |
| **6** | | | **PTAC/Pharmac** | | | | Sarah is no longer contact person in PHARMAC anymore and will be replaced by Rob Turner. | | | **Rob Turner** | | | |
| **7** | | | **PTAC/Nehrology Subcommittee** | | | | Nick appointed to this. Nick to contact chair to arrange discussion regarding Cinacalcet .  14 Aug 2019: Discussion as to where Tolvaptan is in the process. Ian to find out. | | | **Nick Cross** | | | |
| 1. Ongoing Business | | | | | | | | | | | | | |
| **8** | | | **NZ Chapter of the ANZSN** | | | | No update. | | | **Suetonia Palmer** | | | |
| **9** | | | **Dialysis Training Programme for Renal Advanced Trainee Registrars** | | | | Fredric presented updated version that has been trialled with ADHB Renal Registrars. It has been agreed to use the core dialysis modules nationally and rest to be optional. | | | **Fredric Doss** | | | |
| **10** | | | **Nephrology Advanced Training** | | | | No update | | | **Jamie Kendrick-Jones** | | | |
| **11** | | | **Standards & Audits** | | | | Nil | | | **Suetonia Palmer** | | | |
| **12** | | | **Emergency Management** | | | | Ian to circulate letter. Thanks to Kay for all her hard work on this issue. | | | **Kate** | | | |
| **13** | | | **ANZData** | | | | Ian to continue to have meetings with New Zealand Blood Service regarding Data Transfer. | | | **Suetonia Palmer**  **Ian Dittmer** | | | |
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| **14** | | | **PD Registry Update/PDOPPS Update** | | | | See Item 2 “Around the Regions” Northland DHB embedded document re NZ PD Registry.  It was noted that NRAB very pleased with progress.  14 Aug 2019: Waala Sawiers updated progress over phone. Summary enclosed.  Ian will check with MOH on funding options for PD registry. | | | **Walaa ( via Phone)** | | | |
| 1. **National Transplant Service** | | | | | | | | | | | | | |
| **15** | | | **National**  **Transplant Activity/Service** | | | | * NZ Activity report 2018 and Continuous Improvement Resource due out shortly. * National Authority – legislation before Parliament for enable NZ Blood Service to take on oversight of donation and transplantation. Nick and Ian to write a co-letter noting agreement with this process * Nick was invited to speak in April in Australia by Organ and Tissue Authority on progress in Live Donor Transplant in New Zealand.   14 Aug 2019: Paired Kidney exchange between Aust and NZ will commence from 18 Aug 2019. | | | **Nick Cross/**  **Ian Dittmer** | | | |
| 1. **Ministry of Health** | | | | | | | | | | | | |
| **16** | | |  | | | | There is nothing new for the MOH update other than to say that the new ELT is bedding in and that Ashley Blomfield and they are working through the next layer of Ministry change.  14 Aug 2019  • There are now 4 Ministers in Health. Latest is Minister Henare focused on Maori Health and equity; Diabetes and obesity.  • Living well with Diabetes plan is due for renewal. Keen for work to be refocused to patient needs.  • DG Ashley Blomfield - first priority was to improve relationships/ 1st wave of re-structuring completed at MoH. Now 2nd wave, 3rd tier staff changes ++ with many jobs dis-established. New jobs being re-advertised. New structure to be stood up at end of Sept.  • Long term conditions sector will be focused on diabetes and heart disease.  • Separate work being done on prevention. | | | **Sue Riddle** | | | |
| **17** | | | **Revision of the Ministry's service specification for ANZDATA services from 1 July 2020** | | | | Nil new this meeting. Suetonia Palmer continuing to work on link with Ministry. | | | **Jane Potiki/ Annette Pack Suetonia Palmer** | | | |
| 1. **Kidney Health New Zealand** | | | | | | | | | | | | | |
| **18** | | | **Report on Kidney Health New Zealand** | | | | Strategic goals Michael Campbell  Refer to website- “Our Strategic Goals (to 2024)”  • Achieve Equity across  o the country ie regions vs metro  o gender  o ethnicity  o deprivation eg no home precludes home-based therapies  • Be recognized as the primary source of information on the prevention and management of kidney failure  • Sustainability  • Advocacy for people affected by and at risk of kidney disease  • Leading and Collaborating- Shared board memebrs of ADKS/ Diabetes  • Service Delivery  Away from Home Dialysis discussion by Chris Hood  Categories of patients:  • International –no requirement to provide this  • Domestic Holiday  • Domestic urgent family/ cultural event  o No data on the numbers  o Varying ability/ capacity to provide additional patient care  o Hard to define who is Whanau/ difficult to limit to 1st degree relatives  o CH advocates that providing urgent dialysis in this situation should be a priority and aspirational goal of all units. The recommendation to accommodate care for this should be included in a Tier 2 document. There will be times when this aspiration cannot be met, but there should be planning that acknowledges that there should be flexible capacity   ?Is this an implicit right under the T o W. Also covered by Bill of Rights   Should not be at the risk of local patients.  Outcome: CH/ MC should draft a letter to forward to Ian to circulate for comment/ Review at the next meeting of NRAB. | | | **Michael Campbell** | | | |
| 1. **Standard Report Updates** | | | | | | | | | | | | | |
| 19 | | | **Subcommittee reports**  **1. Renal Nursing Advisory Group** | | | | 14 Aug 2019  • Jon Hosking taking over from Kaye on NRAB as RSA rep  • Successful conference in Auckland – 450 delegates, majority overseas. ID noted for future reference Tourism NZ will help support the meeting (financially and organisation) if there are likely tourism opportunities with international delegates. | | | **Jon Hosking** | | | |
| 20 | | | **2. Australian and NZ Dialysis Board of Practice** | | | | • Continue to have engagement with university of Auckland and university of Otago regarding renal physiologist course. Current Grad dip in Health science and Technology(Renal) lost NZQA accreditation in July 19. Currently we have clinical renal physiologist vacancies but have no unemployed qualified physiologist in NZ have to recruit from overseas.  • Swinburne University undergraduate trainee programme is going well and students has now been working at RMH for 4 months and is proving extremely successful.  • Manukau Institute of Technology Renal Pharmacology short course starting in October and enrolment is open now.  • NZASRDP education evening will be held in November at Auckland. | | | **Balaji Jagannathan**  **Ian Dittmer** | | | |
| 1. Other business | | | | | | | | | | | | |
| 21 | | **Research** | | | No update. | | | | **Jenny Walker** | | | |
| 22 | | **Renal IT System** | | | NDHB proceeded but hold up with Health Alliance. | | | | **Allister Williams/**  **Jenny Walker** | | | |
| 23 | | **Anti-Phospolipase A2 receptors antibodies testing discussion** | | | Embedded document from Tze Goh discussed at meeting. Ian to draft a letter to Immunologists from Northern Service re continuing to send samples to Hunter Lab due to lack of Immune-pathologist in Counties Manukau. Not discussed/lack of time after fire alarm.  14 Aug 2019  Options available:  o accredited qualitative test at ChCh, but if positive then send to Australia for quantitation- expensive and delays impact therapeutic care.  o Need quantitative test to monitor response to therapy  o unaccredited quantitative test at CMDHB. Potential risks as not IANZ accredited as no immunopathologist on staff to oversee the lab. Could be challenged if adverse event. Consider putting on risk register.  o Possibility of an accredited quantitative test being set up at Lab Plus. | | | | **Ian Dittmer** | | | |
| 24 | | **PD in Rest Homes/Care Facilities** | | | Catherine asked people’s views re training for Rest Homes and Private Hospitals; do we need to credit institutions and credential staff etc and Jenny spoke on Corodel. A statement is required from NRAB and Ian to draft a letter re specialised treatment.  14 Aug 2019  Ian to write letter to DHB’s, that every Rest Home cannot have an expectation that they will be trained to perform PD. | | | | **Catherine Tracy**  **Ian Dittmer** | | | |
| 25 | | **Re-imbursement of Costs for Home dialysis** | | | o large variation across DHB’s in payment policy- Ian presented embedded table.  o Not all councils charge for water so may explain some variation  o Prob best to separate water and power costs so that they are explicit. Not re-imburse for tank water, but might need ad hoc top-up.  o Unclear how much additional support should be provided to enable home dailysis eg extra water tanks, shed for PD supplies, generator, chair scales…  Outcome: Ask for completion of data from non-responding DHB’s. Rediscuss next meeting. KHNZ will write to each DHB chair recommending consistency. | | | |  | | | |
| 26 | | **NRAB Committee** | | | Ian noted that his second term of office finished at the end of 2020 and has corrected website to reflect this. Agreed that Catherine Tracey and Jenny Walker be appointed to a second three year term. Further discussion required regarding position of Chair at end of 2019. | | | |  | | | |
| 27 | | **Workforce planning.** | | | Deferred. | | | |  | | | |
| 28 | | **Late CKD database** | | | * Units have agreed what data they want to collect. * Each unit can send their current spread sheets (securely- i.e. password protected, password transmitted by different modality) to Gerald and he can transfer into the single database- probably in a few months. Data will then be formatted into the same as the PD registry. * Units can then enter data real-time. | | | | **Ian Dittmer/**  **Ola Otuafi** | | | |
| 29 | | **Wrist Bands Feedback** | | | Brett Butterworth can source flexible wrist bands from China for $1 each. Would need sizing options.  Read “no needles no BP’s in this arm”.  Michael Campbell Christchurch Kidney Society is providing bands and is doing a fund raiser for this. He will bring examples to next meeting. | | | | **Michael Campbell**  **Brett Butterworth** | | | |
| Next meeting | | | | | | | | | | | | |
| **Date:** 13 November 2019 | | | | | | | **Time**: 9.30am-2.30pm | **Venue:** GN.7-VC-Display-Semi Public, (confirmed by Luisa Agas 11 June 2019) Ground Floor, Ministry of Health, 133 Molesworth St, Wellington | | | | | |
| **Dates for NRAB Meet 2019** | | | | | Wednesday 13 March  Wednesday 8 May, Rm GC1, MOH  Wednesday 14 August Room GN9, MOH  Wednesday 13 November | | | | | | | |