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| MEETING DETAILS |
| **Date and time:** | 9.30am to 2.30pm Wednesday 9 Aug 2017 |
| **Venue:** | Ministry of Health, Room GN.7, 133 Molesworth St, Wellington |

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| Committee Members |
| Ian Dittmer (Chairperson), Kay McLaughlin, Fredric Doss, John Schollum, Catherine Tracy, Kimberley Reimers, Mark Hodge, Max Reid, Jenny Walker, Nick Cross, Annette Pack |
| **Apologies** | Chris Hood, Murray Leikis  |
| **Guests** | Wilfred Rodrigues and Aimee Aspinall (Health Alliance), Sarah Penno (Pharmac), Colin Hutchinson (Kidney Health New Zealand) |
| **Minutes Taken By** | Fredric Doss |

| **No.** | Item | Discussion/Action | **Responsibility** |
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| Minutes |
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| General Business |
| 1. | Introduction | The Chair opened the meeting. Apologies were noted as above. |  |
| 2 | Review of the minutes recorded at the previous meeting held on 10 **May 2017** | Open actions are included in agenda items (below) or identified as carried forward. |  |
| Regional Roundup |
| 3 | Regional Updates**Northern** | Northland DHB (Ian Dittmer)Business as usualWaitemata DHB (Ian Dittmer)Increase in patient number, currently under staffed Auckland DHB (Ian Dittmer) Community Dialysis Unit funded by four charity organisation underway, ADHB Renal will maintain model of care Starship Hospital (Tonya Kara): * Staffing adequate, challenging smaller children

Counties Manukau DHB (Catherine Tracy)* A business case for the refurbishment and extension of the acute dialysis- Scott Unit at Middlemore Hospital has been approved. Work in progress.
* Adolescent Clinic set up will be established soon. Chris Hood visited the Manchester Adolescent Unit
* Dialysis patient numbers have been stable for past 18 months.
 | **Catherine**  |
|  | **Midland** | Waikato DHB (Mark Hodge)* Renal service has approval to employ additional staff; Physician, Registered Nurse, Pharmacist, and other Multidisciplinary Team due to increase in patient numbers.
* New Physician will be starting soon.

Taranaki DHB: (Ian Dittmer)* A new vascular surgeon has been appointed and is starting soon.
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|  | **Central** | Hawke’s Bay DHB (Colin)* Nothing new to update.

MidCentral DHB: ( Max Reid)- Advancing the plan through two projects; one focuses on the additional dialysis stations in Levin, the other is about the renal dialysis training programme.  The Horowhenua project is now substantially complete with the three additional chairs in place and operational.  The predialysis project is still a work in progress, but is generally going well.  It’s a more complicated task, requiring reworking of pathways, procedures and some culture change.  I can also tell you that we have continued to involve service users in our work.  In particular, Valerie Barnes has being doing a great job on the Steering Group which oversees both MidCentral projects. While MidCentral has been working on its two projects, Whanganui DHB has been considering the issue of potential future dialysis services in Wanganui.  This is in response to issues raised by the local community.  MidCentral and Whanganui DHBs have been keeping in close contact over the various projects. It is planned to hold a combined workshop in September to consider the overarching issue of the renal service model for the centralAlliance population. This is about looking at how the future needs of our sub-regional population can be met. Further, MidCentral and Whanganui DHBs are holding a combined meeting in November (ie, centralAlliance) and this will feature a presentation on Renal.Capital & Coast DHB ( Kay McLaughlin)* Planning on a new Satellite Unit in the Hutt Valley is underway.
* Three ultrasound machines help with vascular access.
* Proposal to build Children Hospital with donations from an Entrepreneur. This will lead to Renal offices requiring relocation.
 | **Max****Kay** |
|  | **South Island** | Canterbury DHB (Nick Cross)* New Dialysis Unit work underway, expected to be ready for next year.
* An internal process to credential the Nephrology service is completed.
* The contract for National Renal Transplant Service Clinical Director and Support Services has been renewed.

 Southern DHB (John Schollum)* Patient numbers have declined.
* The service is reviewing its home support programme.
* Approval for 4 bed Acute Dialysis Unit attached to the Haemodialysis Unit. The Acute Unit will be separate from the Training Unit.

To follow up action from last meeting minutes:* CMBDHB consent form for distribution- Catherine Tracy
 | **Catherine** |
|  New Business  |
| 4 | Correspondence | Mardi Thompson, the consumer representative, has advised the Chair of her resignation from NRAB due to work commitments.**Action from last meeting minutes:** Send a letter of thanks to Mardi Thompson for her contribution to NRAB. | **Ian**  |
|  General  |
| 5 | FerrinjectDermatologyCinacalcet | Ian Dittmer responded on behalf of NRAB.Catherine Tracy will discuss with Paul Jarret re:NRAB structure and functionHelen Pilmore who has been advocating for approval by Pharmac for Cinacalcet. Ian to forward Jamie Kendrick-Joines’s email to Helen Pilmore and also write to Pharmac to reconsider approval of on behalf of NRAB. | **Ian** **Catherine****Ian** |
| 6 | NZ Chapter of the ANZSN | Update as below from last meeting, no update in this meetingThe NZ chapter will meet in 2017 in Queenstown in August for two full days.The ASNZ Scientific meeting will be held in September in Darwin.The president of the ANZSN, Paolo Ferrari, has resigned. Jonathan Craig is the Chair Elect.NZ hosts the full ASNZ meeting every seven years, ie in 2020.The International Congress of Nephrology meets in Melbourne in 2019 | **Ian**  |
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| 7 | Nephrology Advanced Training  | There is a proposed Australasian version of INSTEP for Registrar advanced training with rotation to NZ. | **Ian**  |
| 8 | Tier 2 document update | No Update  | **Ian**  |
| 9 | PTAC Nephrology subcommittee | No update to report.Ferrinject, Cinacalcet discussed with earlier agenda itemsNPPA decisions at Pharmac webite is highlighted as useful to refer to. | **Tonya/Ian**  |
| 10 | ANZDATA | The New Zealand Working Group is operating well.The group congratulated Tonya and Suetonia on their work in developing the info-graphics and New Zealand chapter.Adult privacy form discussed and feedback to be sent to Tony by end of this week to finalise.This has been approved by Privacy Commissioner.ANZDATA’s updated online entry system is working well. | **Tonya**  |
| 11 | Critical Thresholds for Laboratories  | There is a national group looking at standards and reporting of laboratory results- From last meetingNo update at this meeting. | **Murray**  |
| 12 | National Viral Screening and Protection in Haemodialysis  | Fredric presented the draft version. This document will be circulated to NRAB members for feedback. **Action carried forward**: Murray Leikis and Fredric Doss to progress work.  | **Murray/Fredric**  |
| 13 | Emergency Management | Kay to follow up on the website /feature for Emergency Management Information System (EMIS), which is a sharepoint system, with ‘RealMe’ access that provides a common platform to support collaboration across health servcies. Some of the features of the site are:* Broadcast information
* Shared calendar
* Instant messaging
* Discussion forum

**Action:** Kay to follow up with Kate Crawford.  | **Kay**  |
| 14 | CKD National Strategy | No update | **Ian**  |
| Dialysis |
| 15. | Holiday Dialysis | * KHNZ and DHB representatives working group will have teleconference later this month to discuss the survey results re: holiday dialysis
 | **Max**  |
| 16. | PD Registry | Funding for PD registry from MOH channelled through ADHB Renal had 75% reduction due to miscommunication in forecasting/budgeting, Ian addressing this and will be resolved soon. | **Ian**  |
| 17. | HealthAlliance Contracts | Current situation and update regarding Peritoneal Dialysis and Haemodialysis contract presented by Wilfred, Aimee (Health Alliance) and Sarah (Pharmac).  | **Wilfred/Aimee/Sarah**  |
| **Transplant** |
| 18. | National Transplant Activity Kidney Exchange | * Transplant numbers have been steady for first half of the year.
* The focus of the National Renal Transplant Service is data collection for reporting against Quality Improvement Metrics.
* Amendment to NZKE- NDD policy allows transplant to happen up to 6 weeks interval instead of same day.
* MOH reviewed and updated all transplant resources developed through CMDHB project. These are ready for upload. MOH will own these resources.
* Suggested to have link for these resources in KHNZ website.
* NRTS CD position agreement renewed for another 3 years between MOH and CDHB. Adjustment now to provide specific deliverables including process mapping.
* Collaboration with Australia will be revisited with new AKX’s Clinical Director and Exchange Coordinator
 | **Nick**  |
| **Ministry of Health** |
| 19 | Compensation for Live Organ Donors Act | * The project is on track
* The Governance Group for the project has agreed to an approach using an IT solution for data repository and workflow tracking
* A communications plan is being developed.
* A consumer group has been established.
* Frequently Asked Questions re Compensation for Live Organ Donors Act has been circulated to Renal Transplant Co-ordinators.
 | **Max**  |
| 20. | Update from Kidney Health New Zealand |  **Meeting with Minister (2 Manifesto priorities)**                KHNZ met with Health Minister. Two issues discussed from KHNZ’s pre-election Manifesto – the need for the Deceased Organ Donation Strategy to be urgently implemented (with    strong sector input) and adequately funded; and a review of level of variation across renal services to be undertaken. Also raised concern around advice being given to transplant coordinators that annual leave needs to be used before a live donor qualifies for income reimbursement•             **LTC Strategy input**                KHNZ has proposed a series of KPIs for inclusion in the Ministry’s long term conditions strategy, currently under development•             **Compensation for Live organ donors** – planned to go live a month ahead of schedule; issue re Annual Leave utilisation (see above)•             **CARI Guidelines Maori clinical guidelines initiative**                KHNZ has been awarded a $14,500 contract to assist with travel and accommodation for a series of hui. Noted that both urban and rural Maori need to be consulted•             **Holiday Dialysis update**All renal units have now been surveyed about utilisation and capacity for ‘away from home’ dialysis. Joint KHNZ/DHB working group to meet by teleconference later in the monthColin Hutchinson presented enclosed CKD KPI document on behalf of KHNZ for discussion.Agreed for Colin and Max to liaise with CKD working group for early CKD and NRAB for Per ESRD | **Max** **Colin** |
| **Standard Report Updates** |
| 21. | **Subcommittee reports**1. Standards & Audits2. RSA / Nursing Advisory Group3. NZ Board of DialysisPractice | Nearing completion.Mark will discuss with NAG group regarding the workforce survey results as these need further clarifications. Next NAG meeting scheduled prior to RSA-NZBDP symposium in Auckland. * Last Board meeting held in June 2017
* RSA NZ- NZBDP symposium will be in Auckland November 17, 2017. Vascular access work shop on 16 November 2017 and Renal Pharmacology one day course by Manukau Institute of Technology/NZBDP/RSA NZ on 18 November 2017.
* The RSA federal Annual Conference for 2019 will be hosted by New Zealand
* Neuro physiology and exercise physiology professions are included under Clinical Physiologist Registration Board in the clinical physiology course
* The Manukau Institute of Technology Dialysis course is under review (By Futures project), which will consider whether it is fit-for-purpose, interactive learning opportunities and online platforms. This will be ready for implementation in 2018.
* MIT next cohort for Renal physiology course commenced in July 2017.
* Progress for NZNDP to become Australia –NZ society on track.
 | **Fredric** **Mark/Kay** **Fredric**  |
| Other business |
| 22. | Various | * ADHB has provided guidance on checking for Methampethamine contamination on dialysis equipment and Fredric presented this. Fredric also shared MOH guidelines and testing facilities related to this and he will forward this to NRAB committee group.

: * Michael Collins and Suetonia Palmer have been in contact about developing a New Zealand Nephrology Research strategy. The group supported NRAB establishing a research workstream with an emphasis on research to inform quality improvement.
* John Scollum will have discussion with Tonya Kara and Seutonia Palmer regarding research work stream at Queenstown Nephrology Meeting in October 2017..
 | **Fredric** **John**  |
| Next meeting |
| **Date:** 15 November 2017 | **Time**: 9.30am | **Venue:** Room GN7, Ministry of Health, 133 Molesworth St, Wellington. |