

Application Guidance

Relocation funding to support the international recruitment of rural General Practitioners

Before you start your application

Applications must be submitted by an eligible rural primary care provider on behalf of an eligible internationally recruited GP. An eligible rural primary care provider can complete more than one application, however, only one application per GP applicant will be accepted.

Application Form Guidance

Please read this guide before completing the application form, as it contains important information to help you:

- fill out the application form correctly and
- include the necessary supporting documents.

Application form details

1. Employer Details for rural primary care provider

<i>Name of employer</i>	The name of the rural primary care provider that the internationally recruited GP currently works for or intends to work for.
<i>Contact Person:</i>	The person who can be contacted at your organisation by the processing team at Te Whatu Ora to confirm any details related to the application.
<i>Type of Organisation</i>	Information about the type of organisation the internationally recruited GP currently works for or intends to work for.
<i>Provider ID</i> <i>(6- or 7-digit number - if known)</i>	The provider identity number issued to organisations that provide health services.
<i>Email Address</i>	Please enter a valid email address for the employer which the processing team at Te Whatu Ora can use to confirm any details related to the application.
<i>Employer Address</i>	Please enter a valid postal address, and a physical address if it is different from your postal address.
<i>Phone Number</i>	Please enter a valid New Zealand phone number or mobile number of the employer.

2. Eligibility of rural primary care provider

<i>Employer is considered a rural primary care practice</i>	Please confirm that for the purposes of the rural GP relocation support funding, the primary care provider can be treated as a rural primary care provider because:
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	<ul style="list-style-type: none"> it receives rural funding from Te Whatu Ora (usually via a PHO), OR because the practice is located in R1, R2 or R3 according to the Geographic Classification for Health (GCH), OR <i>This classification system determines the rurality of the general practice, based on the practice's geographical location. This classification system is updated following every census.</i> because the practice is in practice distance decile 9 or 10 of the Patient Centred Health Services Spatial Accessibility Index (PCHSSAI). <i>Primary practices in practice distance decile 9 or 10 of the PCHSSAI are the 20% of practices whose enrolled patients live most remotely from primary care facilities and from secondary or tertiary hospitals. Practices defined this way are almost all also in GCH R1, R2 or R3, but this definition picks up some practices located in the rural fringe of urban areas and classified as U1 or U2 in GCH, but whose patients mainly live further away from the urban centre.</i>
<i>Employer is a rural primary care provider that has been unsuccessful in filling a GP vacancy for 6 months or more and can provide evidence of active recruitment over this time.</i>	<p>Please confirm that the employing rural primary care provider has been unsuccessful in filling a GP vacancy for 6 months or more and can provide evidence of active recruitment over this time.</p> <p>You will need to upload evidence of your efforts to actively recruit to fill the GP vacancy for 6 months or more.</p> <p>This evidence should include:</p> <ol style="list-style-type: none"> 1. A copy of advertisement/s used, 2. Evidence of the advertising channels used, 3. Evidence of advertising period – including specified start and end dates with all advertising covering a minimum 6-month period, and 4. Information about any applications received over the 6-month advertising period and the reasons why the applicants were not available / suitable for the role.
<i>Recruiting for a permanent GP position with a minimum of 0.8 FTE</i>	Please confirm that your organisation will pass this funding to the internationally recruited GP to support the relocation costs incurred by them taking up a permanent position in your organisation with a minimum of 0.8 FTE.
<i>Bonding arrangement</i>	Please confirm that your organisation agrees to be responsible for managing the bonding arrangement within the terms of the employment agreement with the recruited GP, using the standard recommended bonding terms we will provide.

3. Applicant Details for internationally recruited General Practitioner

<i>Name of General Practitioner</i>	Please enter full name of the internationally recruited GP.
<i>Email address</i>	Please enter a valid email address for the internationally recruited GP, which the processing team at Te Whatu Ora can use to confirm any details related to the application.
<i>Address</i>	Please enter a valid postal address, and a physical address if it is different from their postal address.
<i>Phone Number</i>	Please enter a valid New Zealand phone number or mobile number.
<i>Ethnicity (Optional)</i>	Please select ethnicity information of the applicant.

4. Eligibility of internationally recruited General Practitioner

<i>The internationally recruited GP is registered to practise as a GP in New Zealand</i>	Please upload evidence of the GP's registration to practise as a GP in New Zealand
<i>The internationally recruited GP has taken a new job or signed an employment agreement for a role with an eligible rural primary care provider between 1 September 2023 to 30 June 2024 (inclusive), and the role is a permanent GP position that is a minimum of 0.8 FTE</i>	<p>Please upload a copy of the signed and dated employment agreement that demonstrates that:</p> <ul style="list-style-type: none"> • The internationally recruited GP has taken a new job or signed an employment agreement for a role with an eligible rural primary care provider between 1 September 2023 to 30 June 2024 (inclusive), and • The role is a permanent GP position that is a minimum of 0.8 FTE
<i>The internationally recruited GP has relocated from an overseas location to take up a new job with an eligible rural primary care provider</i>	Please upload supporting evidence that demonstrates this. This evidence could include invoices for flights, shipping and removal, etc.
<i>The internationally recruited GP has commenced practising with an eligible rural primary care provider, including start date.</i>	Please upload supporting evidence that demonstrates this. This evidence could include pay records, certificate of employment, etc.

Additional Information

Please provide any additional information you would like us to consider.

Declaration

Please ensure you have completed all sections with the most up-to-date and accurate information you have and then tick all four parts of the declaration at the bottom of the page before clicking continue.

Next Steps

Funding applications will be reviewed monthly and assessed for eligibility. Employer applicants will be notified via email of the outcome of the application.

The information supplied as part of a successful application will form the basis of a funding agreement between Te Whatu Ora and your organisation.

All information gathered is used only to support the application for funding and for anonymised reporting purposes. This information will not be used for any other purpose.